

**Regular meeting of the Management Committee of UWSA Day Care**

**Minutes for October 10th , 2024 at 4:30 PM**

**Management Committee Meeting**

**UWSA Daycare**

**October 10<sup>th</sup> 2024.**

**548 Furby Place Wpg, Mb R3B 2V8**

**Start time: 4:31PM**

**End time: 5:36 PM**

**Present:**

Justin Friesen (Vice-Chair; chaired meeting)

Ioulia Berdnikova (Daycare director)

Marcela Castro Montanares

Joshua Hofmeister (Treasurer)

Erin Panchuk\*

Annie Laser

Sarah Reilly

Sheri – Lynn Skwarchuk\*

Vanessa Wiedeman (Secretary)

\*Via zoom

**Regrets:**

Kim Paz (Chair)

UWSA Representatives

Robyn Liddle

Chelsea Drane

Brandon Deamel

Nadine Vroom

Ted Turner(UWSA)

## Regular meeting of the Management Committee of UWSA Day Care

Minutes for October 10th , 2024 at 4:30 PM

### 1.0 Start Meeting

1.1 Call meeting to order by Justine @ 4:31 PM

### 2.0 Agenda and Minutes approval

2.1 October 10, 2024 Agenda

2.2 September 12, 2024 Minutes

Motion to approve/adopt by Sarah/Erin; approved

### 3.0 Reports

#### 3.1 Director's Report

##### Enrollment

- There are 143 children enrolled in the center. We will be at 100% by the end of the month.
- We have over 600 children on the waitlist. Around half on it are students. We receive several requests a day about the waitlist.

##### Staff update

- We have 39 staff on a payroll now. This number includes one staff on the long-term disability and one staff on the short-term disability.
- 91.86 % of trained staff.
- We had a staff meeting on October 8, 2024. It was a PD meeting "Disaster Response training".
- Health and Safety meeting was held on October 8, 2024.

##### Program

- Vaccine clinic was moved for October 31 (whole day). More information will come closer to the date.

##### Room 4, 5, 6 (presented by Julianna C.)

- We were very busy this summer.
- We went on several field trips. Highlights were going to the three parks; St Vital, Assinaboine , and Kildonan. We also went to Oak hammock marsh and learned about the animals on the marsh and the children had the opportunity to critter dip with nets off the board walk.

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- We also had a variety of cultural groups in to share their cultural experiences. They showcased their traditional costumes, and music. We also had our own staff come in and share. Santana shared her indigenous culture and Sayda and Falilat shared their African culture.
- One of the things that we did many times this summer while awaiting our playground being finished was to go to our neighborhood park. We also enjoyed several walks around the campus at the University of Winnipeg. We are overjoyed now, that we have a playground that allows the children lots of room to run, bike, scooter, climb and spend time creating in the new mud kitchen. As part of our focus on Indigenous awareness, we have our little teepee and our canoe.
- As we move into the Fall program, we are constantly aware of the children's needs.
- We focused on gross motor skill through movement activities, social skills through allowing them to learn through free play and step in when needed, creative skills through a variety of crafts, and STEM activities through many sensory activities and science-based activities.
- We also sit together a couple of times throughout the day and read stories and talk about many different things to do with living together in our daycare family.
- We each made Treaty promises within our rooms to help the children understand how to work together and hold to the promises that they created. We continue our Indigenous teachings each week with 7 sacred animals and the medicine wheel. We had a special focus going into the week leading up to the National Indigenous Day.
- Throughout the month, we also have music, and yoga, as well as an opportunity to go and spend some time running around at the Recplex.

### **Room 1,2,3 (presented by Arlene T.)**

Preschool 123's summer has come and gone but not without lots of fun, laughter, and learning.

This summer PS123 went on three off site field trips and for many of the children their very first actual school bus ride (which is a trip on its own). Our first field trip was to Kids City Archibald (indoor playground), The Children's Museum (The Forks), and St. Vital Park.

Throughout the summer months we tried to incorporate a weekly focus such as Rock and Roll/Band, Camping, etc. While the playground was being renovated, PS123 went for a daily community walk, utilized the green space across from the Leatherdale Hall on the campus as regular RecPlex visits. Children also participated and engaged in

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diverse cultural performances such as: Island Breeze, Mr. Coffee, and Indigenous Drumming.

September fly by quickly as well and here are some things we have been focusing.

All preschool 123 had close to a dozen children graduate from our group and joined PS 456, as we welcomed many two-year-old children from the preschool transition room as well as the infant rooms. We have taken the month of September for adjustments, transitions and getting to know our new little people who have recently joined us.

PS 1 has been focused on the Fall/Autumn season when children noticed the colours the leaves changing on the trees and as they began to fall to the ground. Other focus' were science and sensory activities and daily self-help skills throughout their day.

PS 2 has been focused on music (kalimba, keyboard, and songs). As well as fine motor skills practices through their arts and craft activities. We have noticed a lot of one and one relationship building amongst the children as well.

PS 3's focus has been on Cultural exposure. They recognized Korean Thanksgiving (via MJ), Mennonite Heritage Week, visiting the Indigenous Resource office on campus, as well as many September birthday celebrations.

### **Infant / toddlers program (presented by Yeojin L.)**

#### **Infant and toddler, Infant 1 and 2 rooms**

It was a great summer for our infant rooms. Infant's rooms focused a lot on outdoor sensory and water play. We went on lots of walks and explored the neighborhood around us. They loved to seeing squirrels, birds, flowers, and especially city buses. Our infants also loved exploring and participating in nature play because of our new greenspace. We were able to do lots of outdoor activities. The highlight of our summer was our sprinkler day where the children were able to cool off, splash around, play and get messy!

#### **Preschool room**

Our preschoolers loved to play in our new playground. They enjoyed the open sandbox and water table a lot. They also enjoyed mud kitchen area. We also planted some beans and tomatoes in the garden area. Our children were so excited to harvest them

when they were ready. The preschoolers will continue with Indigenous education and will learn about things that they show interest in this coming fall

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### **3.0 Financial Update:**

- 3.1 The statement presented has five discrepancies; bank charges, rent expense, parent fee revenue, insurance expenses, and vacation pay expenses
- 3.2 Overall actual year to date is showing more than it should be.
- 3.3 Ioulia is working with the CFO on discrepancies.

### **4.0 New Business**

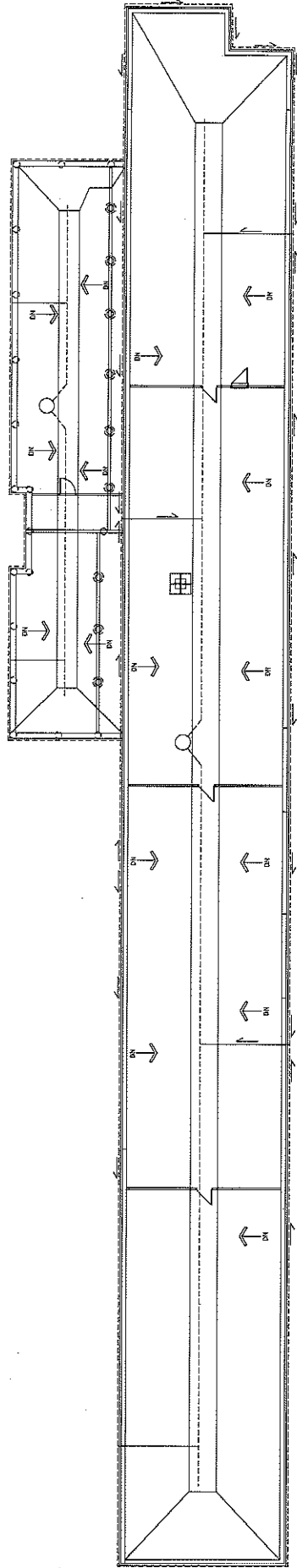
- 4.1 Security project proposal (Chad Capner, Lead Electrician, UofW facilities)
- 4.2 Motion to implement the security project in the daycare Moved by Justin/Sarah. The motion carried with 6 in favor and 0 against by a show of hands vote

### **5.0 In Camera**

### **6.0 Next meeting date and adjournment**

- 6.1 Update on expansion of 548 Furby Place
- 6.2 No UWSA reps
- 6.3 Follow up on Financial Report
- 6.4 Next meeting date; November 14, 2024 @4:30 pm
- 6.5 Adjournment, 5:36 PM  
Motion to adjourn: Vanessa





CRAWL SPACE  
SCALE: N.T.S



THE UNIVERSITY OF  
WINNIPEG

DRAWN BY:  
CHECKED BY:  
APPROVED BY:

NO	REVISION	DATE
00	ISSUED FOR INFO	

PROJECT TITLE:  
DAYCARE CENTRE

DRAWING TITLE:  
CRAWL SPACE

DRAWING NO.  
A1

REVISION:

**NOTE: \*\*\* - Customer Requested Items are NOT REFLECTED IN PRICING**



**Mechanical Room Door:**  
 - Card Reader  
 - Electric Strike  
 - D/C  
 - REX

**Door Contact:**  
 Daytime Exit Allowed

**Horn/Strobe (Type 2): "Interior Threat: Lock/Hide"**  
 \*\*\*Type 2\*\*  
 - Red Light remains lit (during active threat)  
 - Horn Chirps once/twice to draw attention then remains off.

Strobe: Remain Hidden

Strobe: Stay Indoors

Washroom Strobe \*\*\*

Strobe: Stay Indoors

Strobe: Remain Hidden \*\*\*

Washroom Strobe \*\*\*

Outdoor Panic Button

**Horn/Strobe (Type 3):**  
 "Threat Indicator"  
 Exterior Threat: Stay Inside  
 Interior Threat: Proceed Outside

**Exterior Door:**  
 - Outdoor Card Reader  
 - D/C  
 - Electric Strike  
 - REX

**Horn/Strobe (Type 1):**  
 - "Exterior Threat: Return Indoors"  
 - Outdoor Supervisors have Security Fob to override lock-down door.  
 \*\*Type 1\*\*  
 Strobe remains lit (during active threat)  
 Horn beeps repeatedly (during active threat)

**AIPhone Desktop Phone:**  
 Voice / Video / Entry Button

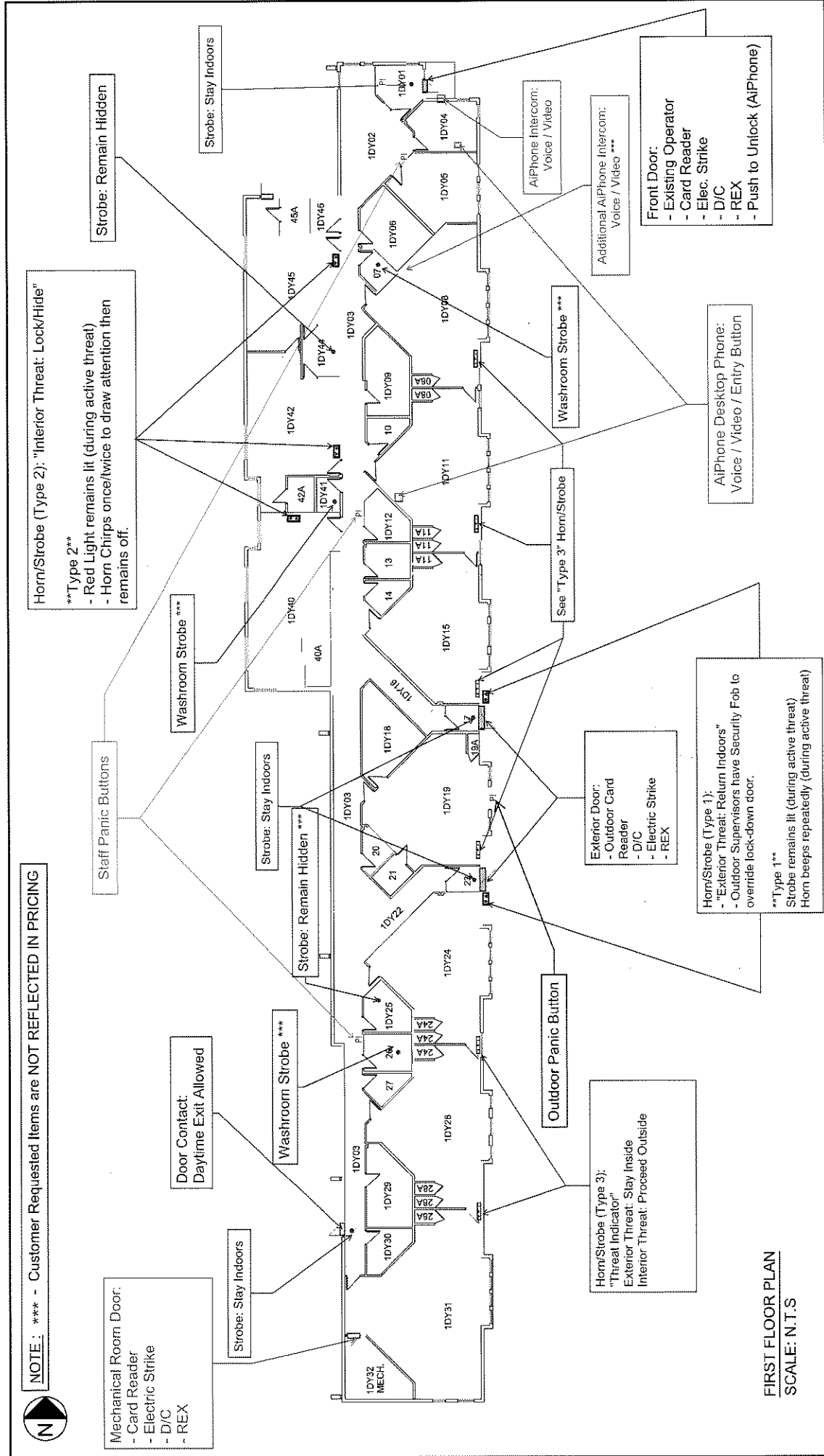
See "Type 3" Horn/Strobe

Washroom Strobe \*\*\*

**AIPhone Intercom:**  
 Voice / Video

**Additional AIPhone Intercom:**  
 Voice / Video \*\*\*

**Front Door:**  
 - Existing Operator  
 - Card Reader  
 - Elec. Strike  
 - D/C  
 - REX  
 - Push to Unlock (AIPhone)

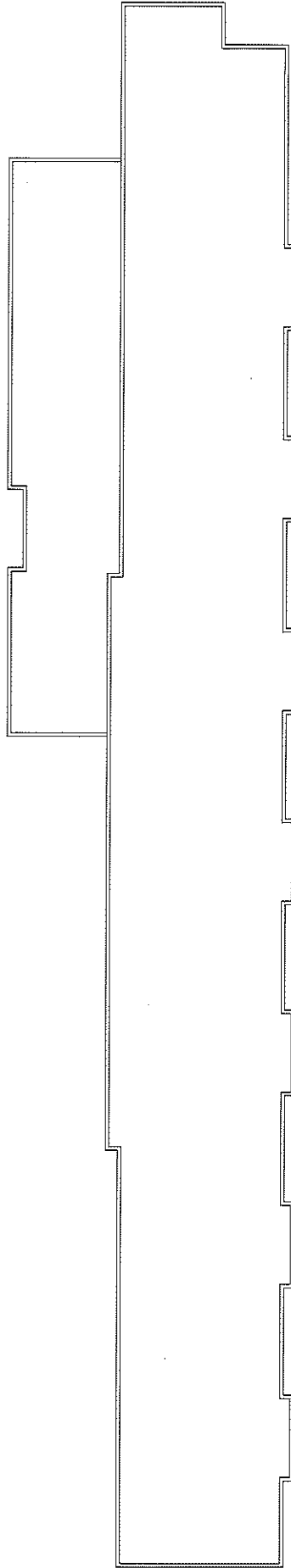


FIRST FLOOR PLAN  
 SCALE: N.T.S.

DRAWN BY: Chad Capner		PROJECT TITLE: DAYCARE PROPOSAL:		DRAWING NO. A2	
CHECKED BY:		Phase 1 Security Upgrades - Genetec Implementation		REVISION:	
APPROVED BY:		PROJECT NO.:		REVISION:	
NO	ISSUED FOR INFO	DATE	NO	REVISION	DATE
00	18/12/2024				



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ROOF PLAN  
SCALE: N.T.S



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DATE

ISSUED FOR INFO

NO

REVISION

PROJECT TITLE:

DAYCARE CENTRE

PROJECT NO.:

DATE

DRAWING TITLE:

ROOF PLAN

DRAWING NO.:

A3

REVISION:

