

Regular Meeting of the Management Committee of UWSA Day Care Centre
November 10, 2022 – 7:00p.m.
Via Zoom

In Attendance:

Ioulia Berdnikova - Executive Director, UWSA Day Care Centre
Kim Paz - Member/Chair
Tami Prinslo - Member
Amy Desroches – Member
Natasha Hollett - Member/Secretary
Annie Laser – Member
Cindy Doyle – Member
Nadine Vroom – Member

Regrets:

Justin Friesen – Member/Vice Chair
Taylor Homenick – Member
Dennis Ng – Member/Treasurer

1.0 Call the Meeting to Order

The Chair called the meeting to order at 7:11 PM.

2.0 Agenda and Minutes Approval

2.1 Motion to approve the agenda, November 10, 2022

2.2 Motion to approve the October 13, 2022 minutes

Moved: Amy/Tami carried by consensus

3.0 Reports

3.1 Executive Director's Report

Ioulia presented.

Enrollment

The daycare center is at a 110% utilization rate. We are in the process of licensing an additional 16 pre-school spaces in the APC. It will change the center's numbers to 144 spaces (32 infants and 112 pre-school spaces). The Coordinator did her initial visit on October 31 and I submitted all paperwork on Friday, November 4th. The Coordinator will come for her final observation at the end of November. This process will lower the utilization rate closer to 100%.

At the beginning additional spaces will be not funded. It means we will not receive an operating grant for those space ($\$5,331 \times 16 = \$85,296$). The coordinator will put the daycare on a wait list to get those spaces funded.

Staff / Students

We have 84.62% of trained staff. We completed the Indigenous Insights program on October 22. It was a very educational program and a nice team building event. We got some ideas what



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we want to do next and I am working with Sarah DeLaronde on our next PD session. We had a staff meeting on November 8 (cohorts' meetings). We will have a First Aid/CPR training on November 15 for sixteen staff. We have 3 staff on workers compensation, all three injuries happened during the past month.

Health and Safety

All minor issues were fixed. The larger issues like painting two rooms (partial), counter tops in the kitchen and a bathroom, and blinds repair are still outstanding. Previously, we fixed issues ourselves, but I was told to pass request to the university. I will keep you posted about it.

Licensing

All licensing issues were fixed, and we were issued a regular license. During licensing of the new spaces our coordinator pointed out that we are missing a mixed age statement for the pre-school room. We drafted one and it was approved by our coordinator. A plan has been submitted to the higher ELCC management for approval. We shall receive an email, upon it's approval. We had a practice fire drill on November 9, 2022.

Program

Our program is running smooth. The highlights of the program are Indigenous education, music and yoga which is once a week. A cooking club on Wednesdays for the older children. They are going to cook food from around the world (pansit, fried rice, pizza, some baking....). We celebrated Diwali on October 24. The children learned about the celebration of lights, about traditional outfits from India, Pakistan and Sri-Lanka. They did some fun art activities. The children ate rice pudding for their afternoon snack and the staff had samosas. Halloween was a great success. The children had a lot of fun trick or treating around campus. They also enjoyed many special activities organized by the university's staff and faculty members. The children had some Remembrance Day activities. We held a TOY BOX family night in the center. It was an educational and fun family event. We are planning to have a second event on December 15, 2022.

COVID

We had several positive cases during the past months within staff and children. We continue with daily sanitizing of the center and providing masks to the parents and staff. Mask wearing is optional.

3.2 Financial Update

We were not given the financial statement for this month so there is no update.

Motion to accept report: Natasha/Cindy

Motion carried by consensus.

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4.0 New Business

4.1 Enhanced Safety Plan

Ioulia will bring this to the management committee. It was already approved by the coordinator and the ELCC.

4.2 AGM

The AGM is scheduled for November 29th.

4.3 Winter holidays celebration

The holiday party has been booked for the staff at Pine Ridge in Birds Hill park. We are also buying the gifts for the staff from the Indigenous store in Polo Park. We are supporting local and staying with the idea of Indigenous culture.

5.0 In-Camera

There is nothing to report this month.

6.0 Next Meeting Date and Adjournment

6.1 Next Meeting Date: December 8, 2022 @ 7:00pm

The December 8th DMC meeting will be rescheduled to early in January 2023. Due to the delay of the October AGM because of the lack of a financial statement, the meeting is now scheduled for November 29th. During the AGM there will be an election of new DMC members and they we will need to be given a few weeks notice of the upcoming meeting. After the AGM a date will be decided for the next DMC meeting.

6.2 Adjournment

Meeting adjourned at 8:50pm

Moved: Natasha/Cindy

Motion carried by consensus