

Regular Meeting of the Management Committee of UWSA Day Care Centre
March 16, 2023 – 7:00p.m.
Via Zoom

In Attendance:

Ioulia Berdnikova - Executive Director, UWSA Day Care Centre
Justin Friesen – Member/ Acting Chair
Dennis Ng – Member/Treasurer
Annie Laser – Member/Acting Secretary
Brandon Deamel – member
Chelsea Drane – Member
Cindy Doyle – Member
Taylor Homenick – Member
Jennifer Jeffrey - Member
Robyn Liddle – Member
Erin Panchuk- Member
James Pullar - Member
Donald Tang – Member
Nadine Vroom – Member
Vanessa Weideman - Member
Ted Turner – UWSA Manager for Special Projects

Regrets:

Kim Paz - Member/Chair
Desirae Mercer – Member

1.0 Start Meeting

- 1.1 Call Meeting to Order
- 1.2 Introductions

2.0 Elections chair, vice chair, treasure and secretary

No new Nominations

Slate of Past Candidates to continue in same role approved unanimously

3.0 Agenda and Minutes Approval

- 3.1 March 16, 2022 Agenda

Motion to approve agenda Moved by Robyn/_____, carried by consensus

- 3.2 January 12, 2023 Minutes

Motion to approve the Jan 12 minutes Moved by Chelsea/Annie, carried by consensus

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4.0 Reports

4.1 Daycare's Director report

Enrollment

According to our last facility report, daycare center has 102.64% utilization rate.

Staff

- We have 80% trained staff. Minimum requirement for the full license 66.66 %
- We hired two ECEs. Santana for Preschool room. She will replace Samantha from April 3, 2023. Ivy Lyn replaced Iuliana in the infant room. Both staff had several years of experience working in other centers. Samantha's last day will be March 31. Staff planned a baby shower for her on March 23. Falilat supposed to return in April.
- We had a staff meeting March 7, 2023. We discussed: activities for the children, household items, current ELCC announcements. Then each cohort had a follow up meeting.
- We had several students from RRC and U of W complete assignments in the centre. Most assignments involved observations of the children. Students can't take pictures of the children or use real names. Also, they can't stay alone with the children and help them in bathrooms/change diapers.
- Professional development day (part of 24 hours Indigenous education) is planned for April 22, 2023. I am working with National Centre for Truth and Reconciliation to arrange it.
- Staff had a special lunch to celebrate International Woman Day on March 8. I ordered Deluca's pasta for lunch.

Licensing

- We had a health inspector's inspection. There was just one item not in compliance. We didn't have a locked medication box in a fridge in Infant 1,2 room. I purchased a box and submitted compliance report to the coordinator.
- Last Fire inspector's report still has outstanding items and I am working with physical plant to resolve it.

Health and Safety meeting

- We will have it within next 2 weeks. We have meetings every 3 months.

Program

- Our program is running smoothly.
- Highlights of the program:
 - TiBert presented on March 1 to celebrate festival Du Voyageur.
 - Indigenous education once a week
 - We continue with weekly music and yoga program.

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- Speech and Language program covers 12 children and Cathy is a great resource for the staff in the center and parents.
- We had the most successful I Love to Read month. Many parents came to share stories with the children.
- We had a Family night for Pre-school 4,5,6 on March 10: children baked treats, we had drummers to present, ToyBox activity bags and a good time.
- We planned the same gathering for PS1,2,3 on March 24.
- We started to celebrate St.Patrick's day with games and special snack (mashed potatoes with leak and cabbage).
- Tomorrow PS 4,5,6 will go on a field trip to MTYP.

Report accepted for information.

4.2 Financial update

Dennis - No new information to report

Ioulia – Auditing is ongoing, \$10/day being implemented beginning of April, New grants include Federal Grant – Enabling Accessibility Fund to be used for inclusion, sensory improvements, and Three Grants from Province where amount received is based on number of funded spaces:

- Equality Early Learning and Environment Grant approx.126,000
- Enhancing Diversity and Inclusion Grant approx. 72,000
- Innovative Recruitment and Retention Grant approx. 28,800

5.0 New Business

5.1 Team Leader position update

Interviews forthcoming

5.2 Team Leader Job description

Updates to description discussed.

5.3 Green space project update

Close to finalizing design, tenders are forthcoming, construction predicted to start spring 2023 and finish in early autumn 2023

5.4 Budget

Proposed budget 2023-24 was discussed.

Ioulia/Dennis answered member questions about budget allocation.

Motion to approve budget moved by Annie/Jennifer, carried unanimously.

6.0 In-Camera – session of management committee members only, Ioulia not present.

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Motion to move in Camera moved by Dennis/Cindy, carried by consensus

Motion to move out of In-Camera by Cindy/James, carried by consensus

7.0 Next Meeting Date and Adjournment

7.1 Next Meeting Date: To be determined by a scheduling poll that Justin will distribute via email.

7.2 Adjournment Robyn/Cindy, carried by consensus 8:44pm