

Regular Meeting of the Management Committee of UWSA Day Care Centre
January 12, 2023 – 7:00p.m.
Via Zoom

In Attendance:

Ioulia Berdnikova - Executive Director, UWSA Day Care Centre

Kim Paz - Member/Chair

Justin Friesen – Member/Vice Chair, Acting Secretary

Taylor Homenick – Member

Dennis Ng – Member/Treasurer

Annie Laser – Member

Desirae Mercer – Member

Guests:

Andrew Reimer

Josh Hofmeister

James Pullar

Vanessa Wideman

Regrets:

Amy Desroches – Member

Cindy Doyle – Member

Natasha Hollett - Member/Secretary

Tami Prinslo - Member

Nadine Vroom – Member

*Approved
March 16, 2023.
1st Chelsea
2nd Jen.*

1.0 Call the Meeting to Order

Vice-Chair called the meeting to order at 7:05 PM.

1.2 Introductions from New/Potential Members

2.0 Agenda and Minutes Approval

2.1 Motion to approve the agenda, January 12, 2023

2.2 Motion to approve the November 10, 2022 minutes

Moved: Annie/Kim [carried by consensus]

3.0 Reports

3.1 Executive Director's Report (Ioulia)

Enrollment

Daycare 100% enrollment, licensed for 144 children now with our new 16 spaces.

Staff / Students

We have 79% of trained staff; typical target is about 80%. Carole retired after 27 years of service. Two new CCAs hired. Staff meeting January 10 to discuss new pay system & training for accessing paystubs. Winter party for staff at Pine Ridge Hollow. Six students from MITT and RRC. Upcoming professional development related to Indigenous Education.

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Licensing

We have our full license. Had a recent fire inspection visit, have installed some new battery-operated fire alarms in areas of the older building that lacked them.

Programing

Upcoming programming related to Lunar New Year and Festival du Voyageur. Continuing with weekly indigenous education, music, and yoga. Speech & Language Pathology services covering ~12 children (with Cathy). Second Toybox family night in December with about 30 families participating. Hannukah with games & latkes. Winter gathering for preschool & infant rooms – games, songs, photo booth.

Health and Safety

December 21 health and safety meeting. WHMIS training will be required for new staff. Had successful fire drill in December.

Motion to accept report: Desire/Annie, carried by consensus.

3.2 Financial Update

Financial update is from November, 2022, because last month's update was not available.

Motion to accept report: Taylor/Annie, carried by consensus.

4.0 New Business

4.1 AGM

Tentatively scheduled for Wednesday, March 15, 2023, at 5:45pm. Subject to availability of auditor's report, which is still with UWSA.

4.2 Greenspace update

We have received ~\$325,000 grant from Federal Government with ~\$270,000 allocated for greenspace, along with a commitment for \$100,000 from daycare's capital reserves. Another grant for \$100,000 is in progress. We have conceptual plans and a budget quote. Likely this will have to be completed in stages.

4.3 Team leaders positions

Magdi (preschool supervisor) will be reducing her hours. Going forward she will focus on office elements and paperwork.

Motion: BIR that two Team Leader positions (Preschool 1-2-3 & Preschool 4-5-6) be created who will cover the supervisor floor duties, beginning April 1, 2023.

Justin/Desirae, motion carried.

4.4 Budget ideas/recommendations

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Proposed increase in snack budget to account for increases in grocery fees. Recommend continuing Speech & Language Pathology services, which have been well-received and utilized. Wage increases to be discussed.

5.0 In-Camera

No items.

6.0 Next Meeting Date and Adjournment

6.1 Next Meeting Date: March 9, 2023 @ 7:00pm. Magdi will provide an email update in lieu of our February 9 meeting because Ioulia is away.

6.2 Adjournment

Meeting adjourned at 9:04pm by consensus.

