

# **UWSA EXECUTIVE**

## *Nomination Form*

# UWSA EXECUTIVE NOMINATION FORM

This is a nomination form for the vacant Board of Directors positions of the UWSA. To complete this form, fill out the required fields below, and attach a screenshot or scan of a recent transcript to verify your eligibility for election.

Transcripts can be accessed via WebAdvisor  
(WebAdvisor > CurrentStudents > StudentPlanning > Unofficial Transcript)

## NOMINATION PACKAGE CHECKLIST:

- Availability Restrictions
- Transcript(s) attached
- Candidate(s) information filled in

You must submit this completed nomination form to the Chief Elections Commissioner by emailing [cec@theuwsa.ca](mailto:cec@theuwsa.ca) at or before 6 p.m. Thursday, February 8, 2024. Students with accessibility needs can submit a request for nomination forms in alternate formats by email to the Chief Elections Commissioner at [cec@theuwsa.ca](mailto:cec@theuwsa.ca).

## POSITION REQUIREMENTS:

To be eligible to run for a UWSA office you must be:

- A current UWSA member (i.e. you must be a student at the University of Winnipeg during the time of nomination or currently hold office as a member of the UWSA executive).
- You must have completed 30 credit hours at the University of Winnipeg; or have attended the University of Winnipeg for at least 4 full University terms over a period of no less than 2 years before beginning their term in office.
- You must not currently be bankrupt and must be 18 years of age or older.

The term of the office for Executive is May 1, 2024, through to April 30, 2025.

# DESCRIPTION OF POSITIONS

## EXECUTIVES

UWSA Executive Directors are full-time, salaried officers (\$40,000 per year) of the student union. They are the official legal representatives of University of Winnipeg students. Each executive portfolio covers different aspects of the operations of the association, but all of them are charged with bringing business to, and carrying out the decisions of, the UWSA committees and the Board of Directors.

- **President:** The President is the Chief Executive Officer and Chief Spokesperson of the UWSA. The President sits on the University of Winnipeg Senate and Board of Regents, Chairs the Executive Committee, and oversees all Vice-Presidential portfolios and all business of the union.
- **Vice-President External Affairs:** The Vice-President External Affairs (VPEA) coordinates the external activities of the UWSA, building external partnerships and representing University of Winnipeg students to all levels of government. The VPEA is the primary liaison between the UWSA and the Canadian Federation of Students, coordinates all campaigns of the union, and chairs the Campaigns and External Relations Committee. The VPEA also serves as a liaison between UWSA and student groups.
- **Vice-President Student Affairs:** The Vice-President Student Affairs (VPSA) advises and represents students who need assistance with academic appeals, sexual harassment cases, student housing issues, and other student advocacy. The VPSA represents students at the university Senate. The VPSA chairs the Student Life Committee.

# AVAILABLE EXECUTIVE POSITIONS FOR THE 2024 UWSA GENERAL ELECTION

## PLEASE CHOOSE ONE:

- President
- Vice-President External Affairs
- Vice-President Student Affairs

Campaign information and confirmation of your candidacy will be emailed to you on Friday, February 9. In the email it will contain information on the mandatory training day, mandatory photo days, campaigning, and voting.

# IMPORTANT DATES, DEADLINES DURING ELECTIONS, AND DIRECTOR COMPENSATION

## FEBRUARY 12 – 23: ALL CANDIDATES TRAINING AND CAMPAIGN PREPARATION PERIOD

- **Tuesday, February 13 – Thursday, February 15 from 10AM – 3PM:**  
MANDATORY Photo Days (all candidates MUST book a 15-minute session)
- **Thursday, February 15 by 4PM:**  
DEADLINE to request assistance from the UWSA Communications team for campaign material.
- **Friday, February 16 from 12:00PM till 1:30PM:**  
MANDATORY Election Training Day (all candidates must attend.)
- **Tuesday, February 20 by 4:00PM:**  
DEADLINE to submit candidate bios for Voter's Guide and The Uniter Article.  
Please email your bio to the [communications@theuwsa.ca](mailto:communications@theuwsa.ca).

## FEBRUARY 26 – MARCH 6: CAMPAIGN PERIOD

- **Monday, February 26 at 9AM:**  
Candidates may start to campaign, poster, and announce their candidacy.

## MARCH 4 – 6: VOTING PERIOD

- **Monday, March 4 at 9AM:**  
VOTING BEGINS. All UofW students will be emailed their voting information.
- **Wednesday, March 6 by 6PM:**  
Final day to vote in the elections.

## DIRECTOR COMPENSATION

Each Board of Directors position, excluding Executive Directors, the Chair of the Board of Directors, and the Secretary of the Board of Directors shall be entitled to a one-hundred-dollar (\$100) honorarium each month over the course of their term. To qualify for their honorariums, Directors of the Board must:

- Attend all duly schedule meetings of the Board of Directors, unless absence is excused.
- And attend all duly scheduled Committee Meeting of the Board of Directors unless absence is excused.

## CANDIDATE INFORMATION:

I, \_\_\_\_\_, have considered the text of this form in full, and consent to my nomination for the position of \_\_\_\_\_.

I certify that I am aware of the eligibility requirements for nomination, of the regulations regarding elections, and the duties of the office to which I seek election. I certify that I am at least 18 years of age, do not have the status of bankrupt, and that I am a member of the UWSA. I agree to respect all UWSA by-laws and policies and, should I be elected, pledge to accept the responsibility of the office.

Student Number: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email address: \_\_\_\_\_

Home Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Please list your citizenship, residency, or immigration status in Canada  
(Citizenship is not a requirement to run in the UWSA Elections):

\_\_\_\_\_

Candidate Signature: \_\_\_\_\_

Date Signed: \_\_\_\_\_

*The UWSA is committed to protecting personal information provided in the course of the services it provides and the operation of the organization, including that information submitted in the forms. For more information please see the UWSA Privacy Policy, available online here, and last revised in 2022.*

## CHIEF ELECTION COMMISSIONER (CEC):

- Any questions or communications about the elections (nomination, training, campaign, and voting) can be directed to the CEC by email, [cec@theuwsa.ca](mailto:cec@theuwsa.ca).
- Chief Election Commissioner work together as impartial election officers and are responsible for the integrity of the election process. They are to be informed of any discrepancies or any breach of regulations during nominations, campaigning, and voting.
- Questions, concerns, and complaints arising from any CEC interpretation of the Bylaws may be directed to the chair of the EAB by email, [chair@theuwsa.ca](mailto:chair@theuwsa.ca)
- The decisions of the CEC, unless formally appealed to the Election Accountability Board (EAB), are final. The rulings of EAB are final.

## ELECTION BYLAWS:

- UWSA Elections take place in accordance with UWSA's Bylaw V. Elections and Referenda.
- In accordance with the Bylaw 10 – State of Emergency Measures, the 2022 UWSA General Election will be held with virtual campaigning, virtual balloting, and limited in-person polling stations to accommodate the restriction of campus due to the COVID-19 pandemic. These rules are designed to work in tandem with existing by-laws to which we can comply without compromising the safety of staff, volunteers, and candidates. The modified rules can be reviewed on the UWSA Elections Page on the website.
- Any candidates are requested to review the bylaws and election rules on the UWSA website before submitting their applications. Additionally, please review the UWSA Policies.