



UWSA

THE UNIVERSITY OF WINNIPEG
STUDENTS' ASSOCIATION

Open Session Package

July 6, 2023 Meeting of the UWSA
Board of Directors

Thomas Hanan, General Manager

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MOTION TO THE UWSA BOARD OF DIRECTORS: THE BOARD SUBCOMMITTEE APPOINTMENTS

DATE: JULY 6, 2023

Preface:

The following are descriptions of the duties of the subcommittees of the Board of Directors;

By-Law and Policy Committee; - 2 Spots

- Review, draft, amend, or remove by-laws and policy and propose changes to the board or a general meeting of the membership.

Dates: Will meet around quarterly (4ish times at least) mostly depending on how much business there is to discuss.

Campaign and External Relations Committee; 1 Spot

- Recommend campaigns to the board and provide leadership on approved campaigns;
- Approve vendor and sponsor requests;
- Liaise with and lobby relevant governing bodies and promote campaigns of CFS, MAAPS and the UWSA.

Executive Committee; - 1 Spot

- Conduct committee work where committees have not been struck or have failed to meet;
- Make recommendations on committee work to the board;
- Oversee UWSA Management and Human Resources;
- Oversee executive project work;
- Oversee risk-management.

Finance and Operations Committee; - 2 Spots

- Draft budget and propose budget to the board;
- Review financial reports monthly and prepare reports for board review quarterly;
- Enforce transparency and accountability of UWSA financial practices;
- Review capital expenses, renovations, budgeted expenses over \$1000 and purchases that exceed set budgets and make expense recommendations to the board.

WHEREAS all directors are required to sit on one committee, and are encouraged, if interested, to sit on two;

BE IT RESOLVED THAT the UWSA strike the committees of the board with the following director appointments:

By-law and Policy Committee	<ul style="list-style-type: none"> • 2 Directors Spots
Campaigns and External Relations Committee	<ul style="list-style-type: none"> • 1 Directors Spot
Executive Committee	<ul style="list-style-type: none"> • 1 Director Spot
Finance & Operations Committee	<ul style="list-style-type: none"> • 2 Directors Spots

University of Winnipeg Students' Association Board of Directors

OPEN Session Meeting Minutes, June 1st, 2023 – 5:32p.m.

Hybrid Meeting (Virtual Meeting/UWSA Board Room)

Chair of the Board: Carter Wiens
Tomoris Kaliyeva: President
Jonathan Henderson: Vice President External Affairs
Christine Quiah: Vice President Student Affairs
Brie Villeneuve: 2SLGBTQIA* Director
Oyin Akinboye: Racialized Students' Director
Gabriel Louer: Emerging leader
Vrutti Gabani: Science director
Sanchit Shangari: PACE Director
Walter Dyck: Part-time/ Mature Student Director
Sarah Anderson: Education Director
Eniolam Soetan: Recreation and Athletics Director
Sahil Lekhi: Business and Economics Director
Ishita Wadhwa: International students' Co-Director
Shanza Waheed Khan: Community Liaison Director
Gabriel Louer: Emerging Leader Director

ABSENT

Ethan Redekop: Arts Director
Dhruv Gupta: Graduate Students' Director
Patel Devanshi Alpeshkumar : Accessibility Director
Ravpreet Saluja International students' Co-Director
Anshul Pathania : Student Living Director
Karamjeet Singh: Emerging Leader Director

Staff

Tom Sidebottom- COO
Ted Turner- Special Project Manager
Thomas Hanan- General Manager
Omowunmi Williams- General Manager's Assistant

STUDENT

Student – Allisha

Open Session

1. Call to Order

The regular monthly meeting of the University of Winnipeg Students' Association Board of Directors was held on Thursday 1st June 2023, via a hybrid meeting (In the UWSA Board Room and virtual) due to the COVID-19 pandemic. The Chair called the meeting to

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order at 5:32p.m. Following the confirmation of quorum, the house continued to the agenda.

2. Approval of the Order of Business

Tomiris K. moves to approve order of business.

Motion Carries

3. Consent Agenda

a) Reports

I. Executive Reports

Tomiris K. – Busy month, met with a lot of people. Met with Diversity Foods, promised a value menu by September, bringing Halal options and putting a kosher microwave in the cafeteria. Met with Dr Mondor. Discussed Roll call. Met with UW Wellness today to discuss menstrual products. Viewed a pool table today for a game space. Met with the Daycare and visiting Minister. Convocation coming up.

Jonathan H. – Planning resources for Roll Call worked with Tomiris K. Sitting on the Indigenous Identity working group that UW President, T. Mondor, started. Past month went to a Sweat Lodge (ceremonial event). Looking at the space and for potential partnership, for International guests. Met with President T. Mondor, looking at programs that are being phased out and wanting to keep them, this will be advocacy for a few years. Healthcare for all. Went to the Trudeau townhall. Went to healing summit for residential school survivors. Went to Daycare to see Minister. Connect with Vida Housing for cheaper rent costs for students. Indigenous Peoples Day June 21.

Christine Q. – Met with IRSS about the handbooks, and how to make them more accessible for students, and having information clearer for International students so they know what the UWSA provides. Met with Senate about Academic Misconduct, and there are a lot of small minor complaints. Christine Q. wants to do an orientation so they can explain to students simply how it works. WUSC is a not very active group on campus, starting communication with them, and they are going through their election and waiting to work together. Met with external student organizations, CFS and CASA and doing a cost benefit analysis.

ii. Director Reports

Sanchit S. – If we want to implement anything with students and did a survey. A coffee venting machine, and they all want coffee. Taxation support. Wants to look at increased security in ANX

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for students, and there is a lot of foot traffic, and there is no need for card access. Has a meeting with PACE Executive to discuss how everything will work.

Brie V.– Worked on the statement that was approved with A. Nguyen, UWSA Communications Manager. Been continuing work with the Pride Committee and CKUW pride marathon in the Hive. Spoke at the flag raising on Monday, and then Drag Book reading Yesterday. Preparing for Pride Parade. Brie V. and Tomiris H., met with Dr T. Mondor about the trans safety on campus.

Sarah A. – Upkeeping the More Than a Door campaign. Looking to get an update. Was recognized as a change maker. Looking forward to working more on that campaign.

Eniola S. – Attended anti-racism Canada conference centered around sports and athletics. It was very much in her goals for anyone can do sports. Work on lobbying the University and Wesman for alt-text on their posts. It can be hard for refugees to afford sports and coming up with some ideas to help support. Indigenous involvement in sports and talking to Wesman athletics. They have had indigenous night 2 years ago, something they started work on but needs more discussion. Attended basketball tournament. Attended the IIRS soccer tournament that was free for all students, and free to watch. Attended Global Joy Summit. Reached out to sports organization in Winnipeg and looking to host watch parties for the communities. Waiting to hear back after filling out the events form, having a free event that will include donations.

Sahil L. – Contacted business department, and wanted them to reconsider their pre-requirement, they all need pre-cal. Talked to the dean, and it has been cooperative. Contacted the dean, and talked to adult learning centres. Contacted business student groups, and they are going well and structure is really interesting, they have started their own structure with sponsorships, they organize a company crawl. Talked with BASA. Collab with UWinnipeg Colligate for pre-calculus.

Oyin A. – sent out a survey to the BIOPOC lounge on what they want to see, and some responded. Most events they are asking for is happening with IIRSS.

a. Minutes

- i. BOD 230426 OPEN
- ii. EXEC 230512 OPEN
- iii. EXEC 230525 OPEN
- iv. WPH&S – May 18, 2023
- v. DMC WPH&S – March 23, 2023
- vi. DMC AGM 2021
- vii. DMC 230112

BOD 230601 OPEN

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viii. DMC 230316

ix. DMC 230511

x. DMC 221110

xi. DMC 221013

xii. DMC 220609

Brie V. – Did not see their name in the last minutes but they were present.

Ishita W. – was at last meeting.

T. Hanan takes note and will adjust the minutes.

Eniola S. moves to approve consent agenda omnibus.

Motion carries

2. Communications

3. New Business

a. Committee Appoints

Sarah A. moves:

Whereas all directors are required to sit on one committee, and are encouraged, if interested, to sit on two;

Be it resolved that the UWSA strike the committees of the board with the following director appointments:

By-law and Policy Committee	<ul style="list-style-type: none">• Walter Dyck• Sahil Lekhi
Campaigns and External Relations Committee	<ul style="list-style-type: none">• Ishita Wadhwa• Shanza Waheed Khan
Daycare Management Committee	<ul style="list-style-type: none">• Tomiris Kaliyeva• Christine Quiah
Executive Committee	<ul style="list-style-type: none">• Brie Villeneuve• Eniola Soetan
Finance & Operations Committee	<ul style="list-style-type: none">• Vrutti Gabani• Gabriel Louer

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Student Life Committee	<ul style="list-style-type: none">• Anshul Pathania• Sanchit Shangari• Sarah Anderson• Oyin Akinboye
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Motion carries

b. Daycare Green Space Funding

T. Turner: The project that was initiated with \$330,000 for a green space and Indigenous education component. Turned out there was a shortfall on that budget. The Daycare Management Committee put a proposal for the board to expend the \$200,000 from the surplus from the Daycare.

Brie V. thinks this is a great initiative, and many board members including Jonathan H., and Walter D. voice support.

T. Sidebottom explains that there is technically no such thing as an independent Daycare surplus, it is from the UWSA. T. Sidebottom explains that we invest a lot of money to the Daycare, and they serve less than 1% of the Student Body.

Eniola S. asks about grants or other ways to fund the Green Space Project? So that it doesn't all fall under the UWSA.

T. Sidebottom says that all other funding has been exhausted. They have explored, and T. Turner continues for exploring, and working with federal department. Daycare Director has found some additional grants, and UWinnipeg is looking as well. We won't be asking for any more money for this project.

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Tomiris K. moves to approve a maximum of \$200,000 from all sources, Capital and Operations for the Daycare Green Space Project.

Motion Carries.

Abstention: Jonathan H.

c. Board Meeting Times

The Board Discuss the meeting times. T. Hanan shares that Graduate Students' Director, Dhruv G., is unable to make Thursday meetings. Traditionally the UWSA Board Meetings are on Wednesday evenings at 5:30 but the Board decided that they will do Thursday next time to work best for most there but will reassess at that time what would work better.

Brie V. moves to have the June 29 at 5:30 board meeting moved to July 6 at 5:30PM

Motion carries

Eniola S. moves to enter closed session with attending staff at 7:01

Motion carries

Closed Session

4. Consent Agenda

a. Minutes

i. BOD 230426 CLOSED

5. Communications

6. New Business

7. Other Business

8. Adjournment

Motion to adjourn at 7:05pm

Motion carries

Executive Committee – Open Session Minutes

June 28, 2023

Hybrid Meeting due to Covid-19 Pandemic
UWSA Office & Virtual via Zoom



In attendance:

Chair – Tomiris K., UWSA President
Member – Jonathan H., Vice President External Affairs
Member – Christine Q., Vice President Student Affairs
Member – Brie V., 2SLGBTQIA* Director

Staff in attendance:

Scribe – Thomas Hanan, General Manager
Second Scribe – Wunmi Williams, Administrative Assistant

Absent:

Member – Eniola S., Recreation and Athletics Director

1) Call to Order

Meeting called to order at 4:10 p.m. following the confirmation of quorum.

2) Approval of the Order of Business

Jonathan H. moves to approve the order of business.

Motion carries

3) New Business

a. Service Centre Logo Re-Design

T. Hanan shares that these service center re-designs were designed last year when there were no lounge coordinators. The old logos were outdated and are in need of updating.

Brie V. shares that the colours used for the trans-spectrum lounge are similar to the binary and the space needs to be clarified who it is for. For the Rainbow Lounge it looks like a loading symbol, and off centered. Communities should be consulted.

Christine Q. fine with changing the colors, but did not notice the colours.

Brie V. moves to approve FoodBank Logo and table Service Centre logos for the fall term giving time for community to be consulted.

Motion carries

Executive Committee – Open Session Minutes

June 28, 2023

Hybrid Meeting due to Covid-19 Pandemic

UWSA Office & Virtual via Zoom



b. Golden Key Storage

T. Hanan explains that a past president promised Golden Key that the UWSA could store their student groups space. This consists of 6-7 large bins, which are currently in the UWSA Bar Room. This is unfair to other student groups and the UWSA could not accommodate other student groups in the same way. T. Hanan suggest telling them that we can only store their stuff till the start of the fall term, same as the committee had done for MSCSA.

Brie V. thought we already discussed this, but feels it is fair for them to be asked to leave the space since that is what other student groups are expected to do. Jonathan H. feels we have helped them a lot and that they have not been appreciative.

Jonthan H. moves to give Golden Key till the beginning of the Fall Term 2023 to remove their belongings from the UWSA Storage space.

Motion carries

Brie V. moves to enter closed session inviting staff

Motion carries

4) Chair of the Board Hiring Recommendation

5) Adjournment

Quorum lost at moves to adjourn at 4:45 PM

Regular Meeting of the Management Committee of UWSA Day Care Center
June 08, 2023 -4:30 om in person/ZOOM

In Attendance:

- | | |
|--|--------------------------------|
| 1. Kim Bhathal (Parent) | Chair, Member |
| bhathalk@hotmail.com | |
| 2. Justin Friesen (Parent) | Vice Chair, Member |
| justinfr@gmail.com | |
| 3. Robyn Liddle (Parent) | Member |
| robynclisby@hotmail.com | |
| 4. Donald Tang (Parent) | Member |
| donaldtang@hotmail.com | |
| 5. Chelsea Drane (Parent) | Member |
| chelsea_ireland@hotmail.com | |
| 6. Erin Panchuk (Parent) | Member |
| erinlholman@gmail.com | |
| 7. Nadine Vroom (Parent) | Member |
| n.b.vroom@gmail.com | |
| 8. Taylor Homenick (Parent) | Member |
| taylor.homenick@gmail.com | |
| 9. Joshua Hofmeister (Parent) | Member |
| jtmhofmeister@gmail.com | |
| 10. Cindy Doyle (Parent) | Secretary, Member |
| cindoyle@gmail.com | |
| 11. Ted Turner | UWSA Rep |
| t.turner@theuwsa.ca | |
| 12. Christine Quiah | Vice-President Student Affairs |
| vpsa@theuwsa.ca | |
| 13. Tomiris Kaliyeva | UWSA President |
| pres@theuwsa.ca | |

Regrets:

- | | |
|---------------------------|------------------|
| Dennis Ng (Parent) | Treasure, Member |
| Vanessa Weidman (parent) | Member |
| Amber Balan (Parent) | Member |
| James Pullar (Parent) | Member |
| Jennifer Jeffrey (Parent) | Member |
| Desirae Mercer (Parent) | Member |
| Brandon Deamel (Parent) | Member |
| Annie Laser (Parent) | Member |

1.0 Start Meeting

1.1 Call meeting to order at order by Justin at 4:40 pm

Motion to approve agenda moved by Josh and Erin carried by consensus

3.0 Agenda and Minutes Approval

3.1 May 11, 2023 Agenda - motion to approve minutes by Josh and Erin, carried by consensus

4.0 Reports

4.1 Daycare Director's report- Ioulia's Notes (June 2023)

4.1 Enrollment:

- Our center is full. Capacity:106.77%
- The waitlist is over 400 children and we are adding few children daily.

4.2 Staff:

- We have 83.71% of trained staff.
- Eveline K. left. Her last day was May 26.
- We hired Fatima for the summer. She is RRC student and working in the infant room. It is a paid practicum for her.
- I found out that our cook is not returning, and the worker's compensation is not supporting her claim any longer. I hired Harpreet (CCA) for the kitchen.
- Belen (ECE II) started in a PS 2. She will replace MJ starting June 19.
- Pooja (CCA) started June 5. She is U of W student. She will work for the summer full-time and will stay as a substitute for the school year.
- Some staff had a Proloque2Go training on May 31.
- Staff meeting hold on June 6. We discussed housekeeping items and summer activities.
- Many staff are taking vacation in July-August. I will hire our MITT Student on July 4 to cover some vacation time; she will replace Lan in September.
- Iuliia was accepted to the ECE PLA program through ELCC.

4.3 Program:

- June's activity calendars were sent out.
- We are working on arranging Family Fun Day on June 9. Hopefully, the weather will cooperate. We will have a hot dog stand, guitar Garry, several games and Toybox activities.
- We are planning 2 field trips for PS 1,2,3: KID's city and children's museum.
- Several field trips were planned for PS 4,5,6 in July and August (when we will not have a green space)
- We will have several entertainers during summer months. Calendars for July and August are still finalizing.
- Our Speech and Language program is running extremely well. SLP and OT from Manitoba Possible visit the center weekly and support us with implementing "talkers". Jen Barthel training our staff by demonstrating the proper way to use iPads.
 - Minister's visit went very well. It was an informal visit and we were able to show the program and our work with children with additional support needs.

4.4 Housekeeping items:

- We still need to do the painting in a few rooms.
- The countertops are falling apart (the kitchen and a few other small ones are in a rough shape).
- University working with me to replace countertops. I hope that by September it will be completed.
- Blinds were installed and fixed!
- Water tank in PS 4,5,6 area broke over May Long weekend and did a lot of damage to the area.
- Water tank was replaced but the office area is fully damaged. University will replace drywalls and will paint the room.
- We will need to replace a computer due to water damage. I requested a quote from Campfire - \$2184 is what we received and are going forward with.
- Dishwasher in the kitchen was broken. Hobart repaired it. We didn't receive an invoice yet, but it will be expensive. I am expecting a \$3000 bill.

4.5 Grants:

- I attached an Excel spreadsheet with all current grants. On the bottom (highlighted in blue)
- I reserved money for the green space. 80K as we voted last meeting and \$30 K as a contingency for the program or green space.
- Green Space
- Construction will start within the next couple of weeks. (maybe June 26 - hoping to have a daytime ceremony for the groundbreaking)
- Some funding may be put towards a divider for the infant rooms.
- Grants are providing plenty and will meet our needs for toys and activities.
- Some of the grants provided opportunities for newcomer staff and families to experience places like the Children's Museum for the first time.

4.6 Financial Report. Accept the report as information as Dennis sent regrets.

Note from Dennis as emailed in regrets, read aloud by Justin:

"The most recent financial statement we have received is from March, 2023, which is our fiscal year end. We finished the year with a large surplus of \$125,418. This surplus is the result of several factors: Ioulia's ability to obtain large outside grants; Ioulia's careful management of the daycare's expenses; we are in the unique position of being partly funded through student fees (approximately 1.7% of total revenue); building rent and maintenance expenses are lower than they otherwise would be due to our arrangement with the University of Winnipeg.

As treasurer, I (Dennis) would also like to reiterate some of the concerns Kim has raised in her email, and that we have been discussing over the last several months: the delay in receiving audited financial statements is very concerning, as we have now completed our most recent fiscal year without having received the audited financial statements from the previous fiscal year, ended March 2022. While there is no reason to doubt the accuracy of the monthly statements, there is a possibility that our operating grant could be withheld if we do not

provide audited financial statements in a timely fashion (*note from Justin, it was almost withheld this year*). The lack of timely monthly financial statements is also a problem since we have not been able to assess the current state of the daycare's finances for several months now, as we have been receiving our monthly statements with a 2 or 3-month delay."

Dennis

Kim adds that she has been on the board for many years and has never experienced such delays or issues in terms of our financial reporting and monthly statements. As a board it is important to us to keep up to date on the finances of the daycare, especially now that we are paying the UWSA accountant for the first time. Justin and Kim request a response from UWSA on this issue on behalf of the board.

Advice on Ted's behalf that Kim and Dennis send an email outlining our concerns to Tom S., ccing Ted, Christina and Tomiris. Motion put forward by Kim and seconded by Robin, and carried by consensus.

5.0 New Business

5.1 Increase in operating grant (Wage Grid Supplement to Operating Grant)

Ioulia recommends we give a wage increase of 3 % with consideration to a recent wage raise in April and to leave room for a future increase. Moved by Kim and seconded by Jen. Carried by consensus.

5.2 Recruitment and Retention Grant (ELCC)

Ioulia is interested in providing shoes using this grant to staff (suggested by Antu at a staff meeting). She sent an inquiry to ELCC, while they had some concerns they do agree that it is an eligible idea. Ioulia has arranged with Canadian Footwear. Staff will have to meet certain requirements. \$250 will be available per staff, which may be spent on shoes, winter boots or both. Motioned by Justin, second by Robin. Carried by consensus.

6.0 In-Camera

7.0 Next Meeting Date and Adjournment

7.1 Next Meeting Date: September 14 @ 4:30

7.2 Adjournment 5:32