UNIVERSITY OF WINNIPEG

STUDENTS' ASSOCIATION, INC.

FINANCIAL STATEMENTS

MARCH 31, 2020

FINANCIAL STATEMENTS

MARCH 31, 2020

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SIMON HALL CHARTERED PROFESSIONAL ACCOUNTANT WINNIPEG, MANITOBA

INDEPENDENT AUDITOR'S REPORT

To The Board of Directors, University of Winnipeg Students' Association, Winnipeg, Manitoba

QUALIFIED OPINION

I have audited the accompanying financial statements of the University of Winnipeg Students' Association (UWSA hereafter), which comprise the statement of financial position as at March 31, 2020, and the statements of operations, cash flows and of changes in net assets for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In my opinion, except for the possible effects of the matter described in the *Basis For Qualified Opinion* paragraph, the financial statements present fairly, in all material respects, the financial position of the UWSA as at 2020, and its financial performance and its cash flows for the year then ended in accordance with Canadian Accounting Standards for Not For Profit Organizations.

BASIS FOR QUALIFIED OPINION

In common with many not for profit organizations, the UWSA derives revenue from donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these donations was limited to the amounts recorded in the accounts of the UWSA. Therefore, I'm not able to determine whether any adjustments might be necessary to donations, the difference between revenue and expenses and cash flows from operating activities for the years ended March 31, 2020 and 2019, current assets as at March 31, 2020 and 2019 and net assets as at March 31, 2020 and 2019. My audit opinion for the year ended March 31, 2019 was modified accordingly because of the possible effects of this limitation in scope.

I conducted my audit in accordance with Canadian generally accepted auditing standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the audit of the Financial Statements section of my report. I am independent of the UWSA in accordance with the ethical requirements that are relevant to my audit of the financial statements in Canada, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

OTHER INFORMATION

Management is responsible for the other information. The other information comprises the program statements but does not include the financial statements and my auditor's report thereon. My opinion on the financial statements does not cover the other information and I do not express any form of assurance conclusion thereon. In connection with my audit of the financial statements, my resonsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I have nothing to report in this regard.

RESPONSIBILITIES OF MANAGEMENT & THOSE CHARGED WITH GOVERNANCE OF FINANCIAL STATEMENTS

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian Accounting Standards for Not For Profit Organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, as has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's finanical reporting process.

AUDITOR'S RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but it is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonable be expected to influence the economic decisions of users taken on the basis of these financial statements.

As a part of an audit in accordance with Canadian generally accepted auditing standards, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls.
- Obtain an understanding of internal control relevant to the audit to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion of the effectiveness of the UWSA's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to the events or conditions that may cast significant doubt on the UWSA's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the UWSA to cease to continue as a going concern.
- Evaluate the overall presentation, structure, and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in the manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

March 4, 2021 Winnipeg, Manitoba SIMON HALL CHARTERED PROFESSIONAL ACCOUNTANT



STATEMENT OF FINANCIAL POSITION

MARCH 31, 2020

	<u>2020</u> \$	<u>2019</u> \$		
ASSETS	Ŧ	۲		
CURRENT ASSETS:				
Bank Accounts receivable – net (note 3) Prepaid expenses	1,031,549 438,812 <u>861</u>	886,464 643,612 -		
Total Current Assets	1,471,222	1,530,076		
CAPITAL ASSETS: (note 4)	498,864	484,683		
OTHER ASSETS:				
Shares in Credit Union		875		
TOTAL ASSETS	1,970,971	2,015,634		
CURRENT LIABILITIES:				
Accounts payable (note 5) Deferred revenue (note 6)	383,537 2,694,021	304,076 2,703,219		
Total Current Liabilities	3,077,558	3,007,295		
NET (DEFICIT)/ASSETS:				
Invested in Capital Assets V Unrestricted	498,864 (1,605,451)	484,683 (1,476,344)		
Total Net Deficit	(1,106,587)	(991,661)		
TOTAL LIABILITIES AND NET DEFICIT	1,970,971	2,015,634		
APPROVED ON BEHALF OF THE BOARD:				
:Board Member	:	Board Member		

Invested			
in Capital	<u>Unrestricted</u> \$	2020 <u>Total</u> \$	2019 <u>Total</u> \$
484,684	(1,476,345)	(991,661)	(1,362,49
(77,909)	(37,017)	(114,926)	370 , 83
92,088	<u>(92,088</u>)		
<u>498,863</u>	<u>(1,605,450</u>)	<u>(1,106,587</u>)	<u>(991,66</u>
	<u>Assets</u> \$ 484,684 (77,909) <u>92,088</u>	Assets Unrestricted \$ \$ 484,684 (1,476,345) (77,909) (37,017) 92,088 (92,088)	Assets Unrestricted Total \$ \$ \$ 484,684 (1,476,345) (991,661) (77,909) (37,017) (114,926) 92,088 (92,088) -

STATEMENT OF CHANGES IN NET ASSETS

STATEMENT OF OPERATIONS

MARCH 31, 2020

	2020	<u>2019</u>
	\$	\$
REVENUES:		
Student fees	1,267,653	1,870,315
Deferred capital	77,909	121,959
Fundraising	26,812	37,221
Interest income	15,085	13,102
Parent fees	849,124	846,902
Province of Manitoba - Daycare	925,577	859,441
InfoBooth Sales	744,968	665 , 433
Used Book Store Sales	-	165,329
Other revenue	158,905	139,931
	4,066,033	4,719,633
EXPENSES:		
Advertising	3,010	4,254
Audit	16,540	16,675
Bank charges	18,447	18,385
Campaigns	2,929	3,288
Consulting fees	23,549	23,344
Copying/printing	67,673	18,368
Cost of goods sold	652,227	754 , 870
Depreciation	77,909	87 , 753
Donations	63,553	60,032
Equipment rental/lease	61,932	83,542
Food & food supplies	61,938	72,826
Health plan charges	-	386,338
Insurance	27,789	31,903 8,486
Interest/penalties/licences	9,834 25,357	
Legal Øffice supply	132,834	7,081 78,173
Recognized group subsidy	16,632	26,233
Rent	30,000	30,000
Repairs & maintenance	77,432	67,289
Staff training expense	23,562	3,274
Telecommunications	5,680	5,131
Travel & event expenses	103,409	106,252
U of W collection service fees	59,860	53,797
Wages and benefits	2,618,863	2,401,503
	4,180,959	4,348,797
Net (Deficit)/Surplus	(114,926)	370,836

STATEMENT OF CASH FLOWS

MARCH 31, 2020

	<u>2020</u> \$	<u>2019</u> \$
CASH PROVIDED BY (USED FOR) OPERATIONS:		
Surplus/(Deficit) for the year Add back amortization Add back bad debt expense Add back loss from disposal of equipment	(114,926) 77,909 - -	370,836 87,753 -
Changes in working capital: Accounts receivable Prepaid expenses Accounts payable & accrued liabilities Deferred revenue	204,800 (861) 79,461 (9,198)	(22,591) 5,783 93,402 (601,184)
Cash from Operating Activities	237,185	(66,001)
CASH PROVIDED BY (USED FOR) INVESTMENT AND FIN	ANCING ACTIV	VITIES:
Other assets Capital assets Deferred Contributions	(10) (92,090) -	(21) (29,622)
Cash for Investments and Financing	(92,100)	(29,643)
Increase (decrease) in cash for the year	145,085	(95,644)
Cash, beginning of year	886,464	982,108
Cash, end of year	1,031,549	886,464
Represented by:		

NOTES TO FINANCIAL STATEMENTS

FOR THE YEAR ENDED MARCH 31, 2020

1. FORM OF ORGANIZATION

The UNIVERSITY OF WINNIPEG STUDENTS' ASSOCIATION INC. (UWSA) was incorporated on July 10, 1972 under the Companies Act of Manitoba as a corporation without share capital. UWSA is exempt from corporate tax.

The University of Winnipeg Students' Association Inc. purpose is to provide an association of the students of the University of Winnipeg. The UWSA develops and maintains responsible student government and unity as well as encourages cooperation among the students. Further, the UWSA promotes the interests of the students and promotes the improvement of education in the Province of Manitoba. Finally, UWSA institutes, sponsors and directs activities the students are involved in.

These financial statements include the assets, liabilities, net assets and operations of the UWSA Day Care Centre, which is a program or department of UWSA.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with Canadian generally accepted accounting principles for non-profit organizations which encompass the following principles:

i) Revenue Recognition:

UWSA follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Student fees are recorded on an accrual basis according to the academic year.

NOTES TO FINANCIAL STATEMENTS

FOR THE YEAR ENDED MARCH 31, 2020

ii) Capital Assets:

Capital assets are recorded at cost at the time of acquisition.

Amortization has been provided for on a declining balance basis using the following annual rates:

Equipment	20%
Computer equipment	30%
Computer software	100%

Leasehold improvements are amortized on a straight line basis over the number of years remaining on the lease plus one renewal term estimated in total to be five years.

Building Fund revenues received which are designated for capital purchases are deferred in the year of receipt and recognized annually at the same rate as the amortization on the related assets.

iii) Economic Dependence:

The University of Winnipeg Students Association derives a significant portion of its income as a result of an agreement with the University of Winnipeg, Inc. whereby a student levy is collected by the University and remitted to the UWSA.

iv) Use of Estimates

Accounting estimates are included in financial statements to approximate the effect of past business transactions or events, or to approximate the present status of an asset or liability. An example is the estimated useful life of an asset. It is possible that changes in future conditions could require changes in the recognized amounts for accounting estimates. Should an adjustment become necessary, it would be reported in the earnings period in which it became known.

NOTES TO FINANCIAL STATEMENTS

FOR THE YEAR ENDED MARCH 31, 2020

v) Financial Instruments

It is management's opinion that the University of Winnipeg Students Association Inc. is not exposed to significant interest, currency or credit risks arising from its financial instruments.

3. ACCOUNTS RECEIVABLE	2020 \$	<u>2019</u> \$
Trade receivables Loans receivable Parent fees: Day Care GST Other	\$ 256,373 158,807 14,701 1,896 7,035 438,812	255,363 368,675 14,559 1,434 3,581 643,612

NOTES TO FINANCIAL STATEMENTS

FOR THE YEAR ENDED MARCH 31, 2020

Accumulated Net Net

4. CAPITAL ASSETS

- •			1100000000000		1.00
		Cost	Amortization	<u>2020</u>	2019
		\$	\$	\$	\$
		Ą	Ş	Ş	Ş
	Furniture & equip.	885,655	(684,704)	200,951	199,728
	Computer hardware	183,092	(154,581)	28,511	36,384
	Student Centre/	105,727	(108,853)	(3,126)	43
	Computer lab	100,727	(100,000)	(3,120)	-10
		07 000		400	F 2 7
	Day Care equipment	27,903	(27,473)	430	537
	Day Care computer	9,908	(9,822)	86	122
	Leasehold Improvements	644 , 874	(394,211)	250,663	237,348
	Computer software	21,349		21,349	10,521
	Total	1,878,508	(1,379,644)	498,864	484,683
-					0010
5.	ACCOUNTS PAYABLE			<u>2020</u>	<u>2019</u>
			Y	\$	\$
				·	·
	Trade payables			182,690	168,485
	Payroll & benefits		_	200,847	135,591
	_				
			-	383,537	304,076
			-		
6.	DEFERRED REVENUE			2020	2019
0.					
				\$	\$
	Student health admin]			_	
					17 100
	Student health premium			23,000	17,100
	Student non refundable	e iees		59,000	126,533
	Administration			431,741	475 , 872
	Student Groups			42,539	41,041
	Building Fund			2,104,534	2,035,813
	Inclusion support			33,207	6,860
			-		
			-	2,694,021	2,703,219
			-		

NOTES TO FINANCIAL STATEMENTS

FOR THE YEAR ENDED MARCH 31, 2020

7. COMPARATIVE FIGURES

Certain prior year comparative figures have been reclassified to conform with the current year presentation.

8. OTHER STUDENT LEVIES

The UWSA receives levies collected by the University of Winnipeg on behalf of specific organizations. The UWSA is a conduit for these levies and the related amounts paid out to the respective organizations during the year have not been included in the statement of operations.

9. RECOGNIZED GROUPS' BANKING SERVICES

The UWSA acts as a bank for several student groups. The UWSA does not charge any fees related to this service and neither the revenues nor the expenses are reflected in the UWSA financial statements.

SUPPLEMENTAL SCHEDULES

MARCH 31, 2020

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Health Plan	18
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InfoBooth	20
International Student Support	20
L.G.B.T.* Centre	21
Positive Space	21
Safewalk	22
Student Support Program	22
Womens/Trans Spectrum Centre	23
WUSC	23

SUPPLEMENTAL SCHEDULES

FOR THE YEAR ENDED MARCH 31, 2020

		2020	2019
	Page No.	\$	\$
REVENUES:			
Student fees		1,267,653	1,870,315
Deferred capital		77,909	121,959
Fundraising		26,812	37,221
Interest income		15,085	13,102
Parent fees		849,124	846,902
Province of MB - Operating grant -	- Daycare	925,577	859,441
InfoBooth Sales		744,968	665,433
Used Book Store Sales		-	165,329
Other revenue		158,905	139,931
COST OF SALES:		4,066,033	4,719,633
Index - Cafe & Bookstore	10	_	100,375
Index - Cale & BOOKSCOle InfoBooth	20	699,126	654,535
1110600011	20		034,333
Total Cost of Sales		699,126	754,910
		3,366,907	3,964,723
EXPENDITURES:			
Aboriginal Student Council	12	16,217	15,700
Administration	13	946,244	741,333
Bike Lab	14	23,618	35,330
Day Care Centre	15	1,996,296	1,784,963
Access Lounge	16	1,145	822
Election and Referenda		16,191	12,212
Events	17	154,595	148,951
Foodbank	17	8,073	7,896
Handbook	18	6,875	9,232
Health Plan	18	46,225	483,723
Index - Cafe & Bookstore	19	-	134,195
InfoBooth	20	161,602	106,588
International Students' Associatio	on 20 21	4,115	-
L.G.B.T.* Centre	21 21	5,875	8,248 3,698
Positive Space Safewalk	22	11,069 5,341	2,516
Support to Recognized Groups	22	21,361	32,641
Women's/ Trans Spectrum Centre	23	4,634	5,680
WUSC	23	52,357	60,161
Total Expenditures		3,481,833	3,593,889
Net Surplus/(Deficit)		(114,926)	370,834

SUPPLEMENTAL SCHEDULES

FOR THE YEAR ENDED MARCH 31, 2020

ABORIGINAL	STUDENT COUNCI	L
	2020 \$	<u>2019</u> \$
EXPENDITURES:		
Honoraria Office supplies & general Special events	350 2,306 <u>13,561</u>	1,450 2,921 11,329
	<u> </u>	15,700

SUPPLEMENTAL SCHEDULES

FOR THE YEAR ENDED MARCH 31, 2020

ADMINISTRATION/GENERAL

	<u>2020</u> \$	<u>2019</u> \$
EXPENDITURES:		
Advertising Amortization Audit fees Bank charges & interest Bursaries/awards Conferences Consulting Donations Equipment & leases Food & supplies Insurance Legal fees Office supplies & postage Repairs & maintenance Contribution to Daycare Facility Salaries & benefits Shrinkage Special events Telephone	322 77,765 14,016 1,861 16,733 3,583 16,619 37,119 16,512 3,368 21,612 25,357 15,797 22,258 - 641,134 1,000 9,649 1,972	33 87,567 13,675 811 11,538 3,891 6,935 31,861 16,371 5,955 26,039 7,081 14,730 14,404 3,890 475,597 - 25 1,574
Training Travel U of W collection fee Workers compensation	1,571 2,318 15,013 <u>665</u> <u>946,244</u>	- 3,123 15,365 <u>868</u> 741,333

SUPPLEMENTAL SCHEDULES

FOR THE YEAR ENDED MARCH 31, 2020

BIKE LAB

	<u>2020</u> \$	<u>2019</u> \$
EXPENDITURES:		
Food Supplies Salaries and benefits Office supplies & general	259 20,429 2,930	297 31,714 <u>3,319</u>
	23,618	35,330

SUPPLEMENTAL SCHEDULES

FOR THE YEAR ENDED MARCH 31, 2020

DAY CARE CENTRE

	<u>2020</u> \$	<u>2019</u> \$
REVENUES:		
Fundraising & other U of W Student levy Parent fees Provincial disability grant Start up Grant Provincial operating grant Capital funding grant Wage Adjustment grant	82,927 35,435 849,124 160,295 3,572 765,280 27,048 	73,782 28,279 846,902 94,160 3,101 765,281 6,862 25,214
	1,923,681	1,843,581
EXPENDITURES:		
Amortization Equipment & supplies Food Fundraising expense Insurance expense Kitchen, cleaning & other Professional fees Repairs & maintenance Salaries & benefits Rent Special projects Staff training Supplies, postage & other	144 37,306 31,069 - 6,178 9,275 2,734 119,980 1,695,487 30,000 27,086 7,319 29,718 1,996,296	186 60,170 30,268 - 5,864 15,159 3,000 41,334 1,524,187 30,000 27,589 3,274 43,932 1,784,963
PROGRAM SURPLUS/ (DEFICIT)	(72,615)	58,618

SUPPLEMENTAL SCHEDULES

FOR THE YEAR ENDED MARCH 31, 2020

ACCESS LOUNGE

	<u>2020</u> \$	<u>2019</u> \$
EXPENDITURES:		
Office supplies & general Salaries and benefits Special events	206 910 	813 9 822
ELECTION AND	REFERENDA	
Advertising expense Salaries and benefits Office supplies & general	1,218 11,394 <u>3,579</u>	2,536 8,626 1,050
	<u> 16,191</u>	<u> 12,212</u>

SUPPLEMENTAL SCHEDULES

FOR THE YEAR ENDED MARCH 31, 2020

EVENTS

	<u>2020</u> \$	<u>2019</u> \$
EXPENDITURES:		
Honoraria Office supplies/equipment & general Salaries & benefits Special events Telephone Travel & transportation FOODBANK	20,520 20,615 91,149 20,704 915 692 154,595	6,915 21,066 94,446 24,932 1,112 480 148,951
EXPENDITURES:		
Salaries and benefits Office supplies & general	7,929 <u>144</u>	7,893
	<u> 8,073</u>	7,896

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SUPPLEMENTAL SCHEDULES

FOR THE YEAR ENDED MARCH 31, 2020

HANDBOOK

	<u>2020</u> \$	<u>2019</u> \$
EXPENDITURES:		
Bank charges General operations Consultant fees/Honoraria Printing	2 1 275 <u>6,597</u>	1 1 300 <u>8,930</u>
HEALTH PLAN	6,875	9,232
EXPENDITURES:		
Bursaries Health Charges Office supplies & general Salaries & benefits U of W collection fee	1,378 - - - 44,847	3,883 381,297 505 59,606 <u>38,432</u>
	46,225	483,723

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SUPPLEMENTAL SCHEDULES

FOR THE YEAR ENDED MARCH 31, 2020

INDEX - CAFE & BOOK STORE

	<u>2020</u> \$	<u>2019</u> \$
COST OF SALES:		100,375
OPERATING EXPENSES:		
Bank charges Equipment Rental/Lease Office supplies & general Over & short Salaries & benefits Shrinkage Telephone Total operating expenses: TOTAL EXPENSES:	- - - - - - - - -	2,603 13,860 15,729 580 101,216 202 5 134,195 234,570

SUPPLEMENTAL SCHEDULES

FOR THE YEAR ENDED MARCH 31, 2020

INFOBOOTH

	<u>2020</u> \$	<u>2019</u> \$
COST OF SALES:	699,126	654,535
OPERATING EXPENSES:		
Bank charges Equipment & leases Office supplies & general Over & short Printing Salaries & benefits Telephone	7,742 1,137 2,610 1,244 2,685 144,438 	1,137 1,071 999 34 95,036
Total operating expenses	<u> </u>	106,588
TOTAL EXPENSES	860,728	761,123

INTERNATIONAL	STUDENTS '	ASSOCIATION
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EXPENDITURES:

Salaries and benefits	3,858	_
Office supplies & general	257	
	4,115	

SUPPLEMENTAL SCHEDULES

FOR THE YEAR ENDED MARCH 31, 2020

RAINBOW LOUNGE

	<u>2020</u> \$	<u>2019</u> \$
EXPENDITURES:		
Donations Salaries and benefits Events expense Office supplies & general (net)	87 5,547 19 222 5,875	350 7,317
EXPENDITURES:		
Conference Donations Food supplies Office supplies, equipment & general Staff training	3,500 2,000 - - 5,569	- 3,350 33 315 -
	<u>11,069</u>	3,698

SUPPLEMENTAL SCHEDULES

FOR THE YEAR ENDED MARCH 31, 2020

SAFEWALK

	<u>2020</u> \$	<u>2019</u> \$
EXPENSES:		
Office supplies & general Salaries and benefits	58 5,283	192 2,324
Total Expenses	5,341	2,516
STUDENT SUPPORT PRO	GRAM	
EXPENSES:		
Total Expenses		

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SUPPLEMENTAL SCHEDULES

FOR THE YEAR ENDED MARCH 31, 2020

WOMEN'S/TRANS SPECTRUM CENTRE

	<u>2020</u> \$	<u>2019</u> \$
EXPENDITURES:		
Merchandise Office supplies & general Salaries & benefits Speakers/Events	- 308 4,326 -	60 813
<u>W.U.S.C.</u>	4,634	5,680
EXPENDITURES:	/	
Donations	22	575
General operations	7,292	9,774
Student allowance Equipment rental	18,735 14,428	23,987
Licencing and Permits	14,428	11,885 8,000
Travel and transportation	<u> </u>	5,940
	52,357	60,161