



UWSA

THE UNIVERSITY OF WINNIPEG
STUDENTS' ASSOCIATION

Open Session Package

April 07, 2021 Meeting of the
UWSA Board of Directors

This package contains minutes and
motions duly submitted to the Chair
of the UWSA Board of Directors

Table of Contents

Page 3	UWSA Budget 2021/2022
Page 10	Open Session Minutes of the March 10, 2021 Meeting of the UWSA Board of Directors
Page 20	Open Session Minutes of the March 19, 2021 Meeting of the UWSA Campaign and External Relations Committee
Page 23	Open Session Minutes of the April 11, 2021 Meeting of the UWSA Day Care Management Committee
Page 28	Open Session Minutes of the March 30, 2021 Meeting of the UWSA Finance and Operations Committee

University of Winnipeg Students' Association Inc	Jan 31/21	Jan 31/21	Jan 31/21	Mar 31/20	Mar 31/21	Mar 31/22
Operating Budget 2022	Actual	Actual	Budget	Last	Annual	Annual
Approved Mar 27/21	Month	Yr to Date	Yr to Date	Yr to Date	Budget	Budget
Total Revenue	226,873	2,812,838	2,795,655	3,010,601	3,321,194	3,420,713
Total Expenditures	311,049	2,144,198	2,157,513	2,991,923	3,286,935	3,420,713
Surplus (Deficit)	(84,176)	668,640	638,142	18,677	34,259	0
Day Care 100	Actual	Actual	Budget	Last	Annual	Annual
	Month	Yr to Date	Yr to Date	Yr to Date	Budget	Budget
Revenue:						
Student Fees	0	32,449	30,000	35,435	30,000	30,000
Grants/Donations	0	10,000	0	27,048	0	0
Operating Grant	62,901	639,483	638,430	575,005	765,280	765,280
Inclusion Support Program	5,716	41,303	25,466	120,058	30,560	30,560
Canada Summer Jobs Grant	0	15,863	0	3,572	0	0
Fundraising/Donations Revenue	0	0	1,000	12,562	3,000	3,000
Parent Fees	49,620	410,902	387,151	667,228	464,581	464,581
Other Revenue	12,402	375,960	201,440	461	241,728	356,988
Total Revenue	130,639	1,525,960	1,283,487	1,441,368	1,535,149	1,650,409
Expenditures:						
Activity Supplies	3,115	27,390	10,000	11,617	13,200	15,000
Audit Expense	0	0	0	0	2,500	2,500
Bad Debt Expense	0	2,236	0	0	0	0
Bank Charges	816	5,020	5,416	6,767	6,500	8,000
Cleaning/Kitchen Expense	2,338	18,302	6,000	7,565	8,000	15,000
Computer Software & Supplies	0	2,598	4,500	2,036	6,000	6,000
Annual General Meeting Expense	0	0	250	213	250	300
Rent	2,500	25,000	25,000	22,500	30,000	30,000
Membership Expense	0	210	225	210	225	225
Workers Compensation	0	4,345	4,000	2,170	5,751	5,751
Office/Bldg Equipment Furniture	0	21,073	2,000	11,577	3,000	0
Childrens' Programming Equipment	2,777	17,104	1,000	2,054	1,000	0
Food & Food Supplies Expense	2,439	16,967	16,600	23,112	20,000	20,000
Insurance Expense	1,201	3,918	5,000	6,178	6,000	6,000
Office Supply Expense	96	1,988	2,500	2,636	3,000	3,000
Copying/Printing Expense	258	2,800	0	1,364	0	0
Office & Bldg Repairs Maintenance	0	15,635	750	74,184	1,000	1,000
Repairs & Maintenance Programming	0	5,513	750	5,783	1,000	1,000
CPP Expense	7,943	44,000	44,501	47,496	52,591	52,591
EI Expense	3,488	20,141	21,107	23,195	24,945	24,945
Health & Post Secondary Education Tax	2,246	20,946	27,500	30,505	33,000	33,000
Wages Expense	157,695	946,542	954,244	1,053,127	1,127,744	1,289,234
Vacation Pay Expense	4	1,130	0	320	0	0
Employer Health Plan Expense	8,914	54,742	76,152	66,423	90,000	90,000
Employer RRSP Expense	1,880	15,739	55,288	18,815	65,340	65,340
Professional Development	1,874	2,751	6,000	7,217	8,000	5,000
ECE Appreciation	554	14,355	5,000	8,555	5,000	18,500
Special Events/Outings	2,510	14,512	12,500	23,091	15,000	10,000
Licensing and Permits Fire Inspection	0	0	250	0	250	250
Late Penalties & Fines	434	434	0			
Total Expenditures	203,080	1,305,392	1,286,533	1,458,710	1,529,296	1,702,636
Surplus (Deficit)	(72,441)	220,567	(3,046)	(17,342)	5,853	(52,227)
Access Lounge 110	Actual	Actual	Budget	Last	Annual	Annual
	Month	Yr to Date	Yr to Date	Yr to Date	Budget	Budget
Revenue:						
Other Revenue	0	276	0	0	0	83
Total Revenue	0	276	0	0	0	83
Expenditures:						
Food & Food Supplies Expense	0	0	225	28	300	150
Supply Expense	0	0	225	133	300	150
CPP Expense	0	5	58	9	80	80
EI Expense	0	16	74	11	100	100

Wages Expense	0	666	3,004	465	4,096	4,096
Vacation Pay Expense	0	41	180	28	246	246
Travel & Transportation Expense	0	0	25	0	50	50
Total Expenditures	0	728	3,791	674	5,172	4,872
Surplus (Deficit)	0	(452)	(3,791)	(674)	(5,172)	(4,789)
Food Bank 120						
	Actual	Actual	Budget	Last	Annual	Annual
	Month	Yr to Date	Yr to Date	Yr to Date	Budget	Budget
Revenue:						
Student Fees	0	17,342	14,580	18,962	14,580	17,342
Grants/Donations	0	765	0	159	0	918
Other Revenue	0	2,697	0	0	0	809
Total Revenue	0	20,803	14,580	19,121	14,580	19,069
Expenditures:						
Advertising Expense	0	0	0	1	0	0
Food & Food Supplies Expense	0	2,984	0	0	0	3,581
Supply Expense	0	78	8	26	8	94
Copying/Printing Expense	0	0	0	11	0	0
CPP Expense	0	85	322	163	380	380
EI Expense	0	76	246	125	290	290
Wages Expense	0	3,232	10,398	5,287	12,288	12,288
Vacation Pay Expense	0	184	628	315	740	740
Donations						5,165
Total Expenditures	0	6,640	11,602	5,929	13,706	22,538
Surplus (Deficit)	0	14,163	2,978	13,192	874	(3,468)
Indigenous Students' Association 130						
	Actual	Actual	Budget	Last	Annual	Annual
	Month	Yr to Date	Yr to Date	Yr to Date	Budget	Budget
Revenue:						
Other Revenue	0	0	0	1,000	0	0
Total Revenue	0	0	0	1,000	0	0
Expenditures:						
Bank Charges	0	0	0	2	0	0
Conference Expense	0	0	460	0	960	960
Donations	0	0	200	0	400	400
Food & Food Supplies Expense	0	0	3,000	1,870	4,000	4,000
Supply Expense	0	0	600	0	840	840
Repairs & Maintenance Equipment	0	0	100	0	200	200
Travel & Transportation Expense	0	0	360	0	560	560
Field Trips & Events Expense	0	0	1,400	737	2,800	2,800
Honorariums/Gifts	0	0	600	100	800	800
Total Expenditures	0	0	6,720	2,710	10,560	10,560
Surplus (Deficit)	0	0	(6,720)	(1,710)	(10,560)	(10,560)
Women-Trans Spectrum Centre 140						
	Actual	Actual	Budget	Last	Annual	Annual
	Month	Yr to Date	Yr to Date	Yr to Date	Budget	Budget
Revenue:						
Other Revenue	0	406	0	0	0	122
Total Revenue	0	406	0	0	0	122
Expenditures:						
Food & Food Supplies Expense	0	0	120	47	240	150
Supply Expense	0	0	210	133	288	150
CPP Expense	0	10	82	67	112	112
EI Expense	0	12	72	59	98	98
Wages Expense	0	481	3,004	2,450	4,096	4,096
Vacation Pay Expense	0	29	180	147	246	246
Subscriptions/Books/Films	0	0	20	0	40	40
Total Expenditures	0	532	3,688	2,903	5,120	4,892
Surplus (Deficit)	0	(126)	(3,688)	(2,903)	(5,120)	(4,770)
Administration 150						
	Actual	Actual	Budget	Last	Annual	Annual
	Month	Yr to Date	Yr to Date	Yr to Date	Budget	Budget

Revenue:						
Student Fees	88,687	885,571	801,900	799,101	962,280	885,571
Interest Revenue	984	6,549	9,720	10,188	11,664	7,859
Other Revenue	4,224	172,869	1,452	6,855	1,452	51,861
Overage	0	0	0	0	0	0
Total Revenue	93,894	1,064,989	813,072	816,144	975,396	945,291
Expenditures:						
Advertising Expense	0	0	0	5	0	0
Audit Expense	0	0	0	0	15,000	15,000
Bank Charges	64	550	468	502	560	560
Bursaries/Awards	364	364	1,200	1,519	2,400	2,400
Conference Expense	0	0	2,000	3,565	2,000	2,000
Consultant Expense	16,443	22,375	6,000	13,750	8,000	26,850
Donations	5,350	26,711	26,800	22,869	26,800	111,580
Equipment Rental/Lease Expense	1,851	16,560	10,800	11,270	12,800	19,872
Courier Expense	0	0	0	24	0	0
Workers Compensation	0	350	500	375	1,000	1,000
Food & Food Supplies Expense	0	413	2,000	3,106	4,800	4,800
Insurance Expense	0	26,963	26,000	21,612	26,000	32,356
Legal Expense	0	22,502	3,000	20,537	4,000	27,002
Supply Expense	188	4,295	5,000	9,574	6,400	6,400
Parking Expense	0	12	40	40	40	40
Copying/Printing Expense	0	19	1,300	3,752	1,600	1,600
Repairs & Maintenance Equipment	0	1,052	400	1,987	800	800
CPP Expense	3,082	15,898	16,076	16,115	19,000	19,000
EI Expense	1,344	6,875	7,446	7,459	8,800	8,800
Health & Post Secondary Education Tax	1,312	14,078	17,500	17,547	20,700	20,700
Wages Expense	58,132	401,586	398,838	399,002	471,354	481,903
Vacation Pay Expense	236	1,146	0	473	0	1,375
Employer Health Plan Expense	1,663	14,499	15,000	16,711	18,400	17,399
Employee Transit Expense	0	0	600	487	800	0
Employer RRSP Expense	2,462	17,979	16,000	32,898	19,000	21,575
Professional Development	52	52	0	5,858	0	0
Internet & Phone Expense	1,320	13,956	800	1,490	960	960
Travel & Transportation Expense	0	52	2,000	2,318	2,400	2,400
UofW Collection Service Fees	0	16,835	15,500	15,013	15,500	15,500
Shortage	0	0	0	0	0	0
Shrinkage	0	0	0	1,000	0	0
Honorariums/Gifts	1,070	6,291	2,000	5,062	8,000	8,000
Licensing and Permits Expense	0	40	40	0	40	40
Late Penalties & Fines	0	0	0	983	0	0
Other Expenses	575	4,070	0	9,649	0	0
Total Expenditures	95,508	635,521	577,308	646,552	697,154	849,912
Surplus (Deficit)	(1,614)	429,468	235,764	169,592	278,242	95,378
Campaigns & External Relations 153	Actual	Actual	Budget	Last	Annual	Annual
	Month	Yr to Date	Yr to Date	Yr to Date	Budget	Budget
Revenue:						
Grants/Donations	0	500	0	0	0	150
Total Revenue	0	500	0	0	0	150
Expenditures:						
Donations	0	0	600	500	1,200	600
Equipment Rental/Lease Expense	0	0	80	276	160	80
Food & Food Supplies Expense	0	0	160	0	320	160
Supply Expense	0	0	160	2	320	160
Copying/Printing Expense	0	0	40	0	80	40
Travel & Transportation Expense	0	0	1,080	1,672	1,280	640
Honorariums/Gifts	0	0	1,200	0	1,280	640
Total Expenditures	0	0	3,320	2,450	4,640	2,320
Surplus (Deficit)	0	500	(3,320)	(2,450)	(4,640)	(2,170)
Communications 155	Actual	Actual	Budget	Last	Annual	Annual
	Month	Yr to Date	Yr to Date	Yr to Date	Budget	Budget

Revenue:						
Other Revenue	672	25,460	0	0	0	9,888
Total Revenue	672	25,460	0	0	0	9,888
Expenditures:						
Marketing Expense	139	1,117	2,000	0	2,400	2,400
Consultant Expense	0	167	500	0	750	0
Food & Food Supplies Expense	0	0	100	0	200	0
Supply Expense	0	8,584	5,500	0	5,500	30,500
Copying/Printing Expense	0	0	2,500	0	3,000	8,600
CPP Expense	497	3,002	2,540	0	3,000	500
EI Expense	220	1,337	1,354	0	1,600	1,600
Wages Expense	9,383	59,287	54,021	0	63,843	132,516
Vacation Pay Expense	84	646	650	0	800	775
Employer Health Plan Expense	316	3,594	3,000	0	3,600	4,313
Employer RRSP Expense	463	2,814	2,500	0	3,000	3,377
Internet & Phone Expense	0	179	0	0	0	300
Travel & Transportation Expense	0	0	25	0	50	50
Honorariums/Gifts	0	25	50	0	100	200
Total Expenditures	11,102	80,751	74,740	0	87,843	185,131
Surplus (Deficit)	(10,429)	(55,292)	(74,740)	0	(87,843)	(175,243)

Bike Lab 158	Actual Month	Actual Yr to Date	Budget Yr to Date	Last Yr to Date	Annual Budget	Annual Budget
Revenue:						
Student Fees	0	25,427	21,384	27,850	21,384	25,427
Other Revenue	125	10,769	2,436	1,066	2,916	3,231
Total Revenue	125	36,196	23,820	28,917	24,300	28,658
Expenditures:						
Food & Food Supplies Expense	0	0	120	73	240	240
Supply Expense	(149)	3,700	2,400	2,754	2,400	2,400
Copying/Printing Expense	0	0	40	0	40	40
CPP Expense	49	737	618	424	730	730
EI Expense	38	464	482	328	570	570
Wages Expense	1,630	19,664	19,674	13,629	23,250	23,250
Vacation Pay Expense	98	1,132	1,184	746	1,400	1,400
Total Expenditures	1,667	25,696	24,518	17,954	28,630	28,630
Surplus (Deficit)	(1,542)	10,499	(698)	10,963	(4,330)	28

Handbook 160	Actual Month	Actual Yr to Date	Budget Yr to Date	Last Yr to Date	Annual Budget	Annual Budget
Revenue:						
Advertising Local Revenue	0	1,875	486	1,000	486	0
Total Revenue	0	1,875	486	1,000	486	0
Expenditures:						
Bank Charges	0	0	0	2	0	0
Consultant Expense	0	350	280	275	280	0
Supply Expense	0	1	0	1	0	0
Copying/Printing Expense	0	5,801	5,600	6,597	5,600	0
Total Expenditures	0	6,152	5,880	6,875	5,880	0
Surplus (Deficit)	0	(4,277)	(5,394)	(5,875)	(5,394)	0

Health Plan Administration 170	Actual Month	Actual Yr to Date	Budget Yr to Date	Last Yr to Date	Annual Budget	Annual Budget
Revenue:						
Student Fees	0	61,706	51,516	67,433	51,516	61,706
Total Revenue	0	61,706	51,516	67,433	51,516	61,706
Expenditures:						
Bursaries/Awards	0	296	800	1,130	1,600	1,600
CPP Expense	0	0	296	0	350	350
EI Expense	0	0	144	0	170	170
Wages Expense	0	0	6,346	0	7,500	7,500

UofW Collection Service Fees	0	24,602	20,000	19,566	20,000	29,522
Total Expenditures	0	24,898	27,586	20,696	29,620	39,142
Surplus (Deficit)	0	36,808	23,930	46,737	21,896	22,564
Info Booth 200						
	Actual	Actual	Budget	Last	Annual	Annual
	Month	Yr to Date	Yr to Date	Yr to Date	Budget	Budget
Revenue:						
Sales Post Secondary Pass	0	0	477,900	510,478	573,480	573,480
Biology Lab Manuals Sales	0	0	9,720	8,993	9,720	9,720
Chemistry Lab Manuals Sales	0	0	24,300	15,918	24,300	24,300
Chemistry Lab Coats	0	0	14,580	12,738	14,580	14,580
Chemistry Safety Glasses	0	0	1,458	1,896	1,458	1,458
Physics Kit Sales	0	0	1,458	1,920	1,458	1,458
Copier Revenue	0	0	4,666	3,341	4,666	4,666
Winnipeg Transit UPASS Commission	0	0	5,000	4,662	9,720	9,720
Canada Post Revenue	0	0	28,350	40,360	34,020	0
Other Revenue	732	31,473	146	92	146	8,505
Peggo Cards	255	640	24,300	16,600	29,160	29,160
Overage	0	0	0	1,646	0	0
Total Revenue	987	32,113	591,878	618,644	702,708	677,047
Expenditures:						
Cogs Post Secondary Pass	0	0	389,333	0	467,200	233,600
Cogs Biology Lab Manuals	0	0	7,200	8,094	7,200	3,600
Cogs Chemistry Lab Manuals	0	0	18,000	14,326	18,000	9,000
Cogs Chemistry Lab Coats	0	0	10,800	11,464	10,800	5,400
Cogs Chemistry Safety Glasses	0	0	1,080	1,707	1,080	540
Cogs Physics Kit	0	0	1,080	1,728	1,080	540
Cogs Peggo Cards	0	0	18,667	7,125	22,400	11,200
Bad Debt Expense	0	150	0	0	0	0
Bank Charges	65	752	4,000	6,038	4,800	2,400
Cost of Bus Passes and Tickets	0	0	0	499,829	0	0
Equipment Rental/Lease Expense	0	1,127	3,600	1,137	4,800	2,400
Food & Food Supplies Expense	0	0	0	8	0	0
Supply Expense	0	98	68	1,775	568	568
Postage Expense	0	0	21,333	24	0	0
Cost of Canada Post for Resale	0	0	40	38,074	25,600	12,800
Copying/Printing Expense	537	3,323	5,080	2,298	40	40
CPP Expense	236	1,416	2,540	4,069	6,000	6,000
EI Expense	10,041	83,216	105,800	2,171	3,000	3,000
Wages Expense	154	972	3,556	90,524	125,000	125,000
Vacation Pay Expense	164	1,643	1,800	3,025	4,200	4,200
Employer Health Plan Expense	433	3,925	2,500	0	2,160	2,160
Employer RRSP Expense	111	1,886	1,120	1,722	3,000	3,000
Internet & Phone Expense	0	0	0	1,059	1,344	1,344
Travel & Transportation Expense	(5)	100	0	13	40	40
Shortage	0	0	0	1,186	0	0
Shrinkage	0	40	0	(772)	80	80
Licensing and Permits Expense	11,737	98,649	597,597	0	0	0
Total Expenditures	(10,750)	(66,536)	(5,719)	696,624	708,392	426,912
Surplus (Deficit)				(77,979)	(5,684)	250,135
BIPOC Lounge 210						
	Actual	Actual	Budget	Last	Annual	Annual
	Month	Yr to Date	Yr to Date	Yr to Date	Budget	Budget
Revenue:						
Other Revenue	0	797	0	0	0	239
Total Revenue	0	797	0	0	0	239
Expenditures:						
Food & Food Supplies Expense	0	0	60	0	120	150
Supply Expense	0	0	240	159	320	150
Copying/Printing Expense	0	0	20	0	40	20
CPP Expense	0	64	94	57	112	112
EI Expense	1	47	82	37	98	98
Wages Expense	32	1,866	3,466	1,614	4,096	4,096

Vacation Pay Expense	2	107	208	97	246	246
Subscriptions/Books/Films	0	0	50	0	100	100
Total Expenditures	35	2,085	4,220	1,963	5,132	4,972
Surplus (Deficit)	(35)	(1,288)	(4,220)	(1,963)	(5,132)	(4,733)
Rainbow Lounge 220						
	Actual	Actual	Budget	Last	Annual	Annual
	Month	Yr to Date	Yr to Date	Yr to Date	Budget	Budget
Revenue:						
Fundraising Revenue	0	0	0	517	0	0
Other Revenue	0	647	0	0	0	194
Total Revenue	0	647	0	517	0	194
Expenditures:						
Food & Food Supplies Expense	0	0	60	15	120	150
Supply Expense	0	0	80	133	160	150
Copying/Printing Expense	0	0	12	0	24	12
CPP Expense	0	23	94	102	112	112
EI Expense	0	32	82	77	98	98
Wages Expense	0	1,284	3,466	3,218	4,096	4,096
Vacation Pay Expense	0	77	224	193	264	264
Subscriptions/Books/Films	0	0	40	0	80	80
Travel & Transportation Expense	0	0	0	19	0	0
Honorariums/Gifts	0	0	0	87	0	0
Total Expenditures	0	1,415	4,058	3,845	4,954	4,962
Surplus (Deficit)	0	(769)	(4,058)	(3,328)	(4,954)	(4,768)
Positive Space 225						
	Actual	Actual	Budget	Last	Annual	Annual
	Month	Yr to Date	Yr to Date	Yr to Date	Budget	Budget
Revenue:						
Student Fees	0	9,150	8,554	9,955	8,554	9,150
Total Revenue	0	9,150	8,554	9,955	8,554	9,150
Expenditures:						
Food & Food Supplies Expense	0	0	100	0	200	150
Copying/Printing Expense	0	0	20	0	40	20
Professional Development	0	6,163	400	0	800	800
Travel & Transportation Expense	0	0	200	0	400	400
Honorariums/Gifts	0	250	750	0	1,000	1,000
Total Expenditures	0	6,413	1,470	0	2,440	2,370
Surplus (Deficit)	0	2,736	7,084	9,955	6,114	6,780
Safewalk 230						
	Actual	Actual	Budget	Last	Annual	Annual
	Month	Yr to Date	Yr to Date	Yr to Date	Budget	Budget
Revenue:						
Other Revenue	0	677	0	0	0	203
Total Revenue	0	677	0	0	0	203
Expenditures:						
Food & Food Supplies Expense	0	0	60	15	120	150
Supply Expense	0	0	12	26	24	150
Copying/Printing Expense	0	0	8	17	16	8
CPP Expense	0	32	212	107	250	250
EI Expense	0	21	118	59	140	140
Wages Expense	0	789	5,200	2,594	6,144	6,144
Vacation Pay Expense	0	45	314	156	370	370
Honorariums/Gifts	0	0	0	180	0	0
Total Expenditures	0	887	5,924	3,154	7,064	7,212
Surplus (Deficit)	0	(210)	(5,924)	(3,154)	(7,064)	(7,009)
Election & Referenda 240						
	Actual	Actual	Budget	Last	Annual	Annual
	Month	Yr to Date	Yr to Date	Yr to Date	Budget	Budget
Revenue:						
Total Revenue	0	0	0	0	0	0
Expenditures:						

Advertising Expense	0	0	0	425	0	0
Food & Food Supplies Expense	0	0	40	83	80	0
Supply Expense	0	360	480	40	880	880
Copying/Printing Expense	0	0	80	259	160	160
Internet & Phone Expense	0	275	0	0	0	0
Travel & Transportation Expense	0	0	20	0	40	40
Honorariums/Gifts	0	2,384	3,000	4,199	7,400	7,400
Total Expenditures	0	3,019	3,620	5,008	8,560	8,480
Surplus (Deficit)	0	(3,019)	(3,620)	(5,008)	(8,560)	(8,480)
Events 290						
	Actual	Actual	Budget	Last	Annual	Annual
	Month	Yr to Date	Yr to Date	Yr to Date	Budget	Budget
Revenue:						
Grants/Donations	0	0	3,888	0	3,888	3,888
Equipment/Space Rental Rev	0	2,109	2,430	4,340	2,430	2,430
Ticket Sales	0	0	0	855	0	0
Other Revenue	556	29,175	0	0	243	10,243
Alcohol Revenue	0	0	1,944	1,308	1,944	1,944
Total Revenue	556	31,284	8,262	6,503	8,505	18,505
Expenditures:						
Advertising Expense	6	81	0	666	0	0
Bad Debt Expense	0	0	80	0	80	80
Bank Charges	0	(45)	0	32	40	40
Consultant Expense	300	600	8,000	6,655	8,000	1,000
Donations	0	0	800	0	800	800
Equipment Rental/Lease Expense	0	(67)	10,400	14,038	10,400	5,200
Food & Food Supplies Expense	0	3,168	12,000	12,915	12,000	6,000
Alcohol	0	0	1,200	749	1,200	600
Supply Expense	540	32,720	2,412	1,472	2,412	2,412
Parking Expense	0	0	80	610	80	80
Postage Expense				1	0	200
Copying/Printing Expense	0	0	2,200	1,595	2,200	2,200
Repairs & Maintenance Equipment	0	0	800	0	1,600	1,600
CPP Expense	365	2,849	3,046	2,445	3,600	3,600
EI Expense	165	1,357	1,524	1,255	1,800	1,800
Wages Expense	7,064	58,010	64,308	52,461	76,000	76,000
Vacation Pay Expense	114	1,016	1,354	1,114	1,600	1,600
Speakers/Bands Expense	0	683	0	0	0	0
Employer Health Plan Expense	163	1,634	2,000	1,951	2,400	2,400
Employer RRSP Expense	299	2,426	2,370	1,949	2,800	2,800
Subscriptions/Books/Films	0	0	0	9	0	1,000
Internet & Phone Expense	107	1,390	960	586	960	960
Travel & Transportation Expense	83	83	0	18	80	80
Honorariums/Gifts	1,200	4,700	4,000	14,670	4,000	4,000
Licensing and Permits Expense	0	0	720	688	720	720
Total Expenditures	10,407	110,605	118,254	115,879	132,772	115,172
Surplus (Deficit)	(9,851)	(79,321)	(109,992)	(109,376)	(124,267)	(96,667)

University of Winnipeg Students' Association Board of Directors
OPEN Session Meeting Minutes, March 10, 2021 – 5:30 p.m.
Virtual Meeting due to the COVID – 19 Pandemic

Board in Attendance:

Chair of the Board: Anjola Aderinto

Secretary of the Board: Hasini Abeysekera

2SLGBTQ* Director: Jacob K. Antman

Accessibility Director: Sarah Anderson

Community Liaison: Celina Clements

Education Director: Breanna Gans

Graduate Students' Co-Director: Alexandra K.Nychuk

Graduate Students' Co-Director: Nadia M. Chaharsoughi

International Students' Co-Director: Elsa Owusu

International Students' Co-Director: Onyinye Francisca Idigbe

PACE Director: Valerie Bermudez

President: Shawna Peloquin

Science Director: Olivia Ferreira

Student Living Director: Kiratveer Hayer

Urban Inner-City Campus Director: Dagen Perrot

Vice-President External Affairs: Jonathan Henderson

Board Absent:

Business and Economics Director: Harsimrat S. Malhotra

Indigenous Students' Co-Director: Gracie Grift

University of Winnipeg Students' Association Board of Directors
OPEN Session Meeting Minutes, March 10, 2021 – 5:30 p.m.
Virtual Meeting due to the COVID – 19 Pandemic

Indigenous Students' Co-Director: Zackery Anderson

Menno Simons College Director: Alizeh Faran

Racialized Students' Director: Shubham Aman Kumar

Recreation and Athletics Director: Jacob Wiseman

Women and Non-Binary Students Director: Ershiya Bagheri

Staff in Attendance:

Karolya Vargscarr: Chief Operating Officer

Jennifer Black: General Manager

Olayemi Olaleye: Chief Financial Officer

Thomas Hanan: Admin Assistant

Guests in Attendance:

Pearl Irabor

University of Winnipeg Students' Association Board of Directors
OPEN Session Meeting Minutes, March 10, 2021 – 5:30 p.m.
Virtual Meeting due to the COVID – 19 Pandemic

Open Session

1. Call to Order

The regular monthly meeting of the University of Winnipeg Students' Association Board of Directors was held on Wednesday March 10, 2021 at 5:30pm via a virtual meeting due to the COVID-19 pandemic. The Chair called the meeting to order at 5:35 p.m.

Following the confirmation of quorum, a round of introduction was done, and the house continued to the agenda.

2. Approval of the Order of Business

Shawna P. moves to approve the Order of Business

Motion carries

3. Special Business

4. Consent Agenda

a. Reports

i. Executive Reports

a) Shawna P.

- Informed on Social media that she will not be seeking re-election for her position.
- Working with the University regarding Ethical Investments

University of Winnipeg Students' Association Board of Directors

OPEN Session Meeting Minutes, March 10, 2021 – 5:30 p.m.

Virtual Meeting due to the COVID – 19 Pandemic

- Working on Strategic planning consultations and will be seeking a consultation firm to bring forward a strategic planning session in April.

b) Jonathan H.

- Working on campaigning about Bill 33 and strategizing to fight it and met with Jamie Moses of NDP and Douglas Vermont of the Liberal party.
- Finalizing the Student learning survey with CERC and will be approving it the next week to have it put out on the website.
- Partook in the Anti-Racism training that was provided for the staff.

ii. Director Reports

a) Breanna G.

- Attended the Finance and Operations meeting
- Partook in the UWSA game night

b) Celina C. – Nothing to report

c) Dagen P.

- Attended the Finance and Operations meeting
- Met with the library staff for a follow up meeting regarding the new library space

University of Winnipeg Students' Association Board of Directors
OPEN Session Meeting Minutes, March 10, 2021 – 5:30 p.m.
Virtual Meeting due to the COVID – 19 Pandemic

- Had the UICSA check in with students

d) Elsa

- Had conversations with IRSS regarding support for the International students in need
- Working closely with CFS Manitoba concerning the health care plan for International students
- Interacting with International students via their Instagram page regarding updates with Covid-19

e) Francisca – Following Elsa's report, nothing to add.

f) Jacob A. – Nothing to report

g) Kiratveer H.

- Meeting with Shawna P. to discuss Student living problems in the residences regarding building management.

h) Sarah A.

- Looking into negotiating with the University about the Financial side of the Doors campaign and its variables

i) Valerie B.

- Met via Zoom with PACE students and shared information regarding her end of Directorship and received multiple emails regarding the upcoming vacancy of the seat.

University of Winnipeg Students' Association Board of Directors

OPEN Session Meeting Minutes, March 10, 2021 – 5:30 p.m.

Virtual Meeting due to the COVID – 19 Pandemic

- Working to build more connection between the PACE and the University
- Started connections with the library and was appointed a seat on the Library committee.

b. Minutes

i. BOD 210224 OPEN

ii. F&O 210224 OPEN

O. Olaleye gave a brief presentation regarding the Proposed Budget for 2022. He presented the Revenue and Expenditure of the operating budget. For some of the key takeaways, He mentioned that the revenue increased by 3% while the expenses saw an increase of 4%, and project zero deficit for the coming year. Further the revenues were explained, and he showed that the biggest chunk is generated by student fees.

Further in response to questions asked, he explained how there was a surplus and explained expected subsidies.

Later K. Vargscarr notified the board of the possible volition of a by-law since there had being last minute changes to the budget and the documents were not presented a week ahead. To avoid this the house proposed the motion below.

Jacob A. moves to table the ratification of the budget until the next board meeting on April 7 to allow proper notice of the budget documentation.

University of Winnipeg Students' Association Board of Directors
OPEN Session Meeting Minutes, March 10, 2021 – 5:30 p.m.
Virtual Meeting due to the COVID – 19 Pandemic

Motion carries

Shawna P. moves to approve consent agenda omnibus

Motion carries

5. Communications

a. Board Meeting Rescheduling

J. Black gave an explanation that this date is also the last day of voting for the rescheduled general election and because it is not appropriate to hold a board meeting as election results are being announced, the March 31 meeting will be rescheduled for Wednesday, April 7, 5:30 p.m.

She also mentioned that if there were any questions or concerns, they can be brought to the Chair and it will be up to the Chair to uphold this ruling or not.

New Business

b. AGM Meeting Rescheduling

Shawna P. speaks to this, she explained the importance of the AGM and the by-law framework of holding it after the elections. Later by-law 9.1 was read out and the consultations of the legal team was explained by Jen.

The recommendation was to hold the AGM soon after election.

Later the embers spoke about the motion.

University of Winnipeg Students' Association Board of Directors
OPEN Session Meeting Minutes, March 10, 2021 – 5:30 p.m.
Virtual Meeting due to the COVID – 19 Pandemic

WHEREAS UWSA By-law 9.1 states that the Annual General Meeting is to be held at the University of Winnipeg every year following the general election and no later than the first day of spring.

AND WHEREAS The election cycle has been rescheduled to take place from March 1 to March 31, 2021 to accommodate the election reform process; thereby making it impossible for the UWSA to comply with the aforementioned by-law.

AND WHEREAS The AGM is currently scheduled to take place on March 17 at 12:30 p.m., in the middle of the general election cycle.

BE IT RESOLVED THAT the UWSA reschedules the AGM for April 1 at 12:30 p.m.

BE IT FURTHER RESOLVED THAT the UWSA issue notice to the membership about the reason for rescheduling the AGM and offer a means for students to provide feedback on the decision.

Motion carries

Abstention: Kiratveer H.

- c. The UWSA International Student Health Plan Bursary – For Information
Shawna P. mentioned that they have been working with the Administration of the University and the Winnipeg foundation to establish an International student healthcare fund bursary and the UWSA approached with a donation of \$150,000.00 from the capital budget. Shawna P. and the UWSA have also been in

University of Winnipeg Students' Association Board of Directors
OPEN Session Meeting Minutes, March 10, 2021 – 5:30 p.m.
Virtual Meeting due to the COVID – 19 Pandemic

contact to establish the qualifying criteria and have this ready by this year fall for students to access.

Alexandra N. moves to resume after a ten-minute break

Motion carries

Dagen P. moves to add a Special question discussion phase on the Library

Shawna P. speaks to this and starts by introducing the Library project that was Introduced to the Board few months ago regarding the engagement with the student association and also suggested this motion be tabled to the Bylaw and Policy committee. The motion was then passed around the table for directors to express their opinions and suggestions. Finally, Dagen P. answered questions that were asked by the other directors.

Jacob A. moves to table the motion to Bylaw and Policy committee.

Motion Carries

Abstention: Kiratveer H.

Shawna P. moves to invite J Black, K Vargscarr and T Hanan to closed session and to move into closed session.

Motion carries

University of Winnipeg Students' Association Board of Directors
OPEN Session Meeting Minutes, March 10, 2021 – 5:30 p.m.
Virtual Meeting due to the COVID – 19 Pandemic

Closed Session

6. Consent Agenda

a. Minutes

i. BOD 210224 CLOSED

ii. F&O 210304 CLOSED

7. New Business

a. ECF Recommendation – For Approval

8. Other Business

9. Adjournment

Campaigns and External Relations Committee – Open Session Minutes March 19, 2021

Virtual Meeting due to Covid-19 Pandemic



In attendance:

Member – Celina Clements, Community Liaison Director
Member – Sarah Anderson, Accessibility Director
Member – Alizeh Faran, Menno Simons College Director
Member – Leia Patters, Student at Large
Member – Gracie Griffiths, Indigenous Students' Co-Director
Chair – Jonathan Henderson, President

Staff in attendance:

Support – Ted Turner, Special Projects Manager
Scribe – Thomas Hanan, Admin Assistant

Guests in attendance:

1) Call to Order

Meeting called to order at 1:03 p.m.

2) Opening Remarks and Prayer

Jonathan H. opens with a prayer and smudge and went around the circle for a check-in.

3) Approval of the Order of Business

Celina C. moves to approve the order of business.

Gracie G. Seconds.

Motion Carries

4) New Business

a. Student Learning Experience Survey

Jonathan H. explains that they kept it within 10 and 15 questions. Came to an agreement to share information with the University, and it should complement theirs survey well. Leia P. and Gracie G. felt there was confusion with Question 12, suggested adding a little bit about what it is referring to, or combining it with Question 11. Celina C. if students have a problem with zoom, knowing who to contact. If you are having problems with it, adding a help line/support line for zoom.

Campaigns and External Relations Committee – Open Session Minutes March 19, 2021 Virtual Meeting due to Covid-19 Pandemic



Sarah A. Motion to approve survey with the amendments of combining Question 11 and 12, and adding the question: Do you ever have problems with Zoom accessibility? If yes, would having a Zoom support option on Nexus, that mimics the current Nexus support, aid in this issue?

Celina C. seconds.

Motion carries.

b. More Than A Door Campaign

Sarah A. give an update on the campaign that started in the fall. Met with the University and they seem very on board. They have plans in place and this is pushing for more. Short term goals are hopefully to get some doors installed by the time we have in-person classes again. On the financial side we need to get more information about how much it will cost to install door openers. Part of the proposal is using some of the UWSA money to support the cause, but the University should be the ones funding it. The public response affirms that this is an important cause. 25 survey participants, and became clear that it is larger than just those with physical disabilities. Some responses were confusing and Sarah A. reached out to participants to discuss further, but no one responded. Letting the University know that doors are too heavy, if you are going to install doors, heavy doors cause barriers. Plans to move forward with what we have given the timeline. It will take a few years to get this in place, and prioritising is really hard to do, discussing different strategies.

Celina C. believes security or maintenance might have information about what doors have the most issues and in winter it is difficult if you cannot get the door open. T. Turner summarizes the financial side. Waiting to hear next week about the costs of door openers.

c. Eishia Hudson Donation and Update

Jonathan H. shares that they provided the family with \$5000. Gracie G. has sent out emails to Indigenous Students Association (ISA) about adding to the donation. Has been having trouble scheduling a meeting but is trying and will get it done. The family will be gifting “Justice by Eishia Hudson” T-shirts to the committee as thanks for the donation.

d. Tipi – For Discussion

Campaigns and External Relations Committee – Open Session Minutes March 19, 2021 Virtual Meeting due to Covid-19 Pandemic



Jonathan H. brings up that we don't have a Tipi as part of the UWSA and wanted to start the conversation, with costs and location down the line. Shawna P. has large scale ideas, of modern structure. Celina C. informs the University of Regina has a great Tipi. Sarah A. supports it, as long as it is accessible. Gracie G. says ISA would be interested in having the conversation around Indigeneity at the University. T. Turner would bring to the indigenous advisory circle for discussion, sometime in April.

e. Bill 33 – Advanced Education Ministration Act

It is all part of a big clump of bills the government is trying to pass, and they are going to try and sneak it through. Tuition fees, and student fees would be affected, as well as the UWSA, healthcare, daycare, and food bank. These are essential items, and would be very detrimental to students who are struggling. Jonathan H. and T. Turner are campaigning to fight it, meetings with MLA's, getting students engaged, some graphics will be posted on Monday. T. Turner encourages the committee to check out the campaign. The minister conceded that he will bring an amendment to the bill to clarify the language around student unions, specifically that the fees are not in the bill, but until the amendment is in the bill officailly they will still campaign. The bill will give the Minister full control over the rate of tuition.

5) Closing Remarks

6) Adjournment

Sarah A. moves to adjourn at 1:56 pm

Gracie G. seconds.

Motion Carries.

UWSA Day Care Management Committee Minutes
February 11, 2021 – 7:00 p.m.
Day Care Centre – Via Zoom

In Attendance:

Ioulia Berdnikova – Executive Director, UWSA Day Care Centre
Kim Paz – Member/Chair
Amy Desroches – Member
Justin Friesen – Member/Vice Chair
Natasha Hollett – Member/Secretary
Helen Cholakis – Member
Taylor Homenick – Member
Dennis Ng – Member/Treasurer
Katharina Maier – Member
Annie Laser – Member

Regrets:

Karolya Vargscarr – UWSA Chief Operating Officer
Tara Myran - Member
Jose-Ann Dallas – Member
Shawna Peloguin – UWSA President
Robyn Liddle – Member

1.0 Start Meeting

The Chair called the meeting to order at 7:02 PM

2.0 Agenda and Minutes Approval

2.1 Motion to approve the February 11, 2021 agenda

Addition to new business section - In Camera changing to Closed Sessions in the minutes

2.2 Motion to approve the January 14, 2021 minutes

Moved: Denis and Katharina

Motion carried

3.0 Reports

3.1 Executive Director's Report

Ioulia presented.

Enrollment:

The daycare is full. There are 104 children in the center, 72 pre-school spaces and 32 infant spaces. Some of the infants are turning 2 years old so now there are 76 pre-school children and 28 infants enrolled. This means the 2-year old children are not able to change rooms as they

UWSA Day Care Management Committee Minutes
February 11, 2021 – 7:00 p.m.
Day Care Centre – Via Zoom

normally would. The committee agreed a few months ago that this would be ok as long as the daycare could manage financially, which it is at this time.

Staff:

There are 30 full time staff at the daycare of which 86.36% are trained (ECE II and ECE III). Ju Ran was hired to replace Imene and Elena K. (CCA) was brought back as a floater. Fourteen staff completed their 24 hours of professional development and we are encouraging the rest to do it by the end of March 2021. This is because the USWA daycare pays for it.

The staff appreciated the holiday gifts. The daycare ordered Sorento's for lunch for the staff the last Friday in January and Chinese food for Chinese New Year on February 12. Lunch served in cohorts.

Ioulia is working individually with each staff member to ensure the majority of vacation days are used before March 31. Paying few vacation days base on agreement with the staff and large amount of vacation days.

Program:

The daycare is still doing the following programs: music and yoga weekly, Indigenous education base on the instructor's availability, and Guitar Garry once a week. There are many activities occurring in each room and the children are working on some activities related to Valentine's Day, Chinese New Year and Festival Du Voyageur.

COVID-19:

Staff are now eligible for rapid COVID testing at the Nairn COVID testing site. Everything is the same in the daycare at this time.

Housekeeping Items:

There was a Health and Safety meeting on January 27, 2021. Several problems brought up during the meeting, but all were fixed (some painting in new rooms, fixing few large toys and finger guards in two infant rooms). Three Heating/Cooling units (out of 6) broke on the first cold day, but were fixed by contractors (University hired contractors) quickly. The first water tank from the exit broke and was replaced by Physical Plant. One security monitor broke and a replacement was ordered. The water was tested for traces of lead and we are waiting for the results.

Grants:

Ioulia applied for the Summer Camp grant through Winnipeg Foundation.

Motion: Annie/Justin

Motion approved

UWSA Day Care Management Committee Minutes
February 11, 2021 – 7:00 p.m.
Day Care Centre – Via Zoom

3.2 Financial Update

Dennis presented the report.

Financially everything is normal this month. There were three pay periods and there is a deficit of \$72,000, however this is fine. The only unexpected expense that appeared this month was the parking tickets that were discussed at the last meeting. The wage subsidy is decreasing and we are expecting it to disappear soon. There is still a large surplus at the end of this month.

Motion: Taylor/Amy

Motion carried

4.0 New Business

4.1 Cohorts in the center (due COVID restrictions)

Twelve, 2 year old children will be moving from the infant room to the active play centre in April. This will be the pre-school room cohort and it will help to increase the number of children in the daycare and to free up some infant spots for May 2021. There will be a 4m buffer zone between the last room and the active play centre. The children in this room will have to be in diapers and have to be nappers. The furniture from pre-school 2 and the infant rooms will be moved to the active play centre. The downside of this change is that the daycare is losing the active play center area. However, since COVID-19 only one cohort is able to access it anyway (PS4,5,6). This change will happen in April when the weather is nicer so the children will be playing outside more at this time.

The idea is that two more CCAs will be brought in for this and the twelve children will be moving with the staff from their old room. The daycare is also hiring another CCA as well for this. Ioulia said she still needs to show this plan to Magdi and get her opinion on it before she will go ahead with the idea.

The cohorts are staying together. Room 2 is used by cohorts 1,2,3 and this room will be turning into a more active play center room for this cohort. Mats as well as other active play items have recently been put Room 2.

4.2 Speech Therapist

The Yoga teacher is a speech therapist and approached Ioulia to say that some kids would benefit from speech therapy. She mentioned that she is retiring next year and Ioulia is wondering if she could provide this service to the daycare. A lot of the kids who have speech issues are children of students and they do not have the benefit in their insurance to cover speech therapy. The daycare could possibly offer this at the daycare for the children who are in need. The committee discussed the idea and fully supported it. They thought it would be an excellent thing to have at the daycare as many children would benefit from this service.

UWSA Day Care Management Committee Minutes
February 11, 2021 – 7:00 p.m.
Day Care Centre – Via Zoom

Kim will contact Karolya to see if the daycare can provide this service to the children in need at the UWSA daycare as we have a big surplus. It would be a great way to spend the money.

4.3 Discuss Moving from In Camera to Closed Sessions

Kim explained why we have been asked to move from In Camera sessions to Closed Sessions. In-Camera was meant to protect an employee's privacy, but the issue with In Camera is that nothing is being documented so no one knows what the committee decided about issues that have come up.

Justin suggested that usually there is a set of public minutes and a set of in-camera minutes and that maybe the DMC should do this as only those on the committee are able to see the In Camera minutes. Kim is going to speak with Karolya and suggest this option as well as ask for clarity as to why things have changed to Closed Session.

Justin motion to revisit the January minutes and amend them by removing the in-camera section as it was not a closed session during the meeting. Taylor second the motion. There was a vote by the DMC to approve the amended minutes, all approved.

There was a point about the daycare not being covered by liability insurance and that this may be something we need to discuss at some point.

4.4 Budget

The budget is the same as the previous year. We are not voting to approve the budget, but we will send our recommendations to the UWSA and they will do the final approval. The only big change for this budget is the salary as there is a slight pay increase. However, it looks like a smaller amount because there are less staff at the daycare. There are less staff because there is less inclusion support required. We have budgeted for less children this year (28 infants, 90 pre-school) due to COVID-19 restrictions. There is an increase in cleaning supplies and in staff appreciation week which includes the wellness fund. Ioulia believed we should show a deficit budget as this is realistic for the year and because we have such a surplus, it shows we are spending this surplus. Ioulia asked the committee how they feel about the proposed budget. Dennis thought the budget looked good because of the big surplus. Justin agreed it shows the effect of having less children in the daycare, less revenue.

Motion: Justin/Katharina
Motion Carried

5.0 Closed Session

UWSA Day Care Management Committee Minutes
February 11, 2021 – 7:00 p.m.
Day Care Centre – Via Zoom

Nothing to report.

6.0 Next Meeting Date and Adjournment

6.1 Next Meeting Date: March 11, 2021 @ 7:00pm

6.2 Adjournment

Meeting adjourn at 8:36 PM

Moved: Justin/Amy

Motion Carried

Finance and Operations Committee – Open Session Minutes

March 30, 2021

Virtual Meeting due to Covid-19 Pandemic



In attendance:

Chair – Olayemi Olaleye, Chief Financial Officer
Member – Dagen Parrot, Urban and Inner City Studies Director
Member – Breanna Gans, Education Director
Guest – Shawna Peloquin, President
Guest – Sarah Anderson, Accessibility Director
Guest – Ted Turner, Special Projects Manager
Guest – William Liu

Advisor – Karolya Vargscarr, Chief Operations Officer
Secretary – Jennifer Black, General Manager

Absent:

Member – Jacob Wiseman, Recreation & Athletics Director

- 1) Call to Order
Meeting called to order at 2:04 p.m.
- 2) Communication
KV – announced that the University is considering reopening campus for Fall 2021, we'll be keeping the board in the loop on the campus's plans as they relate to the U-Pass and other UWSA operations.
- 3) New Business
 - a. Operating Budget 2021-2022 – For Approval
O. Olaleye presented the budget and asked for questions or concerns. Dagen P. inquired why there was a significant jump in the donations line. O. Olaleye responded that we received a government subsidy and will have a substantial surplus. Rather than leaving the surplus unutilized, we allocated it to donations so that we can put that funding toward students and student initiatives.
Dagen P. moves to approve the budget
Motion carries
 - b. More Than a Door Proposal – For Approval
Sarah A. presented the More Than a Door proposal. The campaign began in November with the “More Than a Door” survey. The survey responses from University of Winnipeg Students and Alumni indicated that an increase in automatic door openers is needed and would improve independence, accessibility and safety on campus. Discussions with the University about the survey resulted in the setting of a short-term goal of a first phase of power door

Finance and Operations Committee – Open Session Minutes

March 30, 2021

Virtual Meeting due to Covid-19 Pandemic



installations, with the long-term goal of making every door on campus accessible. With a monetary contribution from the UWSA to the project, the scope of the short-term plan can increase by approximately 1/3. UWSA spaces will be prioritized for this first phase, within a scope of locations throughout campus noted by students in survey responses. Overall use of space will additionally guide the prioritization of doors. Heavy doors were identified as barriers, so when considering future renovations, the UWSA has recommended the university consider lightweight doors.

Shawna P. would like to see the More Than a Door branding added to the newly upgraded doors to keep the intent there and get students thinking about the automatic doors. Sarah A. agreed with this point and will bring it forward in future discussions.

Breanna G. moves that the UWSA allocate \$20,000 from the Building Fund as an approximately 1/3 cost contribution to the first phase of the project, consisting of approximately 10 power door operator installations/upgrades on campus with an estimated cost of \$7500-\$7800 per door, all inclusive. Motion carries

c. Asana Proposal – For Discussion

Shawna P. presented information on Asana, a project management app that manages team workload and gives a visual of all the projects that are ongoing; sets a project template that is integrated; could help facilitate transition for new directors; and integrates project tools such as Google Docs and Word Apps. Both staff and directors could be users, and could connect via the app for better self-driven collaboration. Asana can also incorporate custom branding on the app. Two main concerns are human resources and data confidentiality. The Business fee is \$24.99 USD per user per month, billed annually, with an Enterprise plan where the fee is customizable. Shawna P. is investigating how can they translate their app into a union structure.

Dagen P. flagged the need for analysing the potential benefits against the cost of time and resources it will take. Dagen asked if there is staff appetite for new software and whether there enough issues with our current communication platforms that this new software would solve a major issue?

Breanna B. wants to see more information on the logistics of the app including: when projects go live and how others can provide feedback; is there a way to set

Finance and Operations Committee – Open Session Minutes

March 30, 2021

Virtual Meeting due to Covid-19 Pandemic



private vs. shared project work; does the app include a group chat; would the user base extend to students not on the board; could the app be used just by directors for collaboration.

J. Black expressed concerns about data security; surveillance of staff work by directors or other users in a way that would undermine the collective agreements; and the work of updating and monitoring the app falling into the already overburdened administrative portfolio.

K. Vargscarr acknowledged that integrating new software is a longterm project, and would have to be prioritized and allocated staff time and resources in order to be successfully integrated. The app could have very positive benefits for incoming directors and executive to help them get oriented and encourage ownership over UWSA projects.

d. Nimbus Presentation – For Discussion

William Liu, from Nimbus Learning, presented a partnership proposal. Nimbus works with student unions to help them build peer tutoring programs including: recruiting student tutors and ensuring their qualifications; connecting tutors with students who need support; and supporting tutors in launching and managing their tutoring services. Peer-to-peer programs provide opportunity to earn experience and income for students. Investing in tutoring programs fuels student success.

Nimbus supports the tutoring programs through:

1. A mobile app that students and tutors can access. Tutors can input schedules and teaching locations; students can go on, find the course they need help in, find a tutor, and book.
2. Zoom imbedded in the app and all partners on the app get unlimited Zoom access. There isn't a big learning curve and the app is very easy to learn.
3. Additional resources and materials for tutors. Nimbus has a bank of materials, graphics, templates, and a step-by-step guide on how to build a successful tutoring program.

Nimbus charges a licensing fee – \$1.50 standard or \$2 plus per FTE (full-time enrolled student) – then one-time add on fees for extra services

Dagen P. finds that the communication and daily check-ins between peers is an important part of tutoring in his program, but for other programs there is likely a benefit.

**Finance and Operations Committee – Open
Session Minutes
March 30, 2021**
Virtual Meeting due to Covid-19 Pandemic



Breanna G. asked for more app information including: how do group sessions work and how does the pricing work; how much are students getting paid for this work; who from the UWSA is running this from our end; who sets the prices; and who looks over the lesson plans.

William L. answered that group sessions are free in limited quantities for some student unions ex. “cram” sessions for major courses. Tutors are paid an hourly rate for their time. Or something like a \$5 entrance fee can be set. Prices are set by the union through the administrative console. The goal is that the union sets a point of contact, we meet with them once a month to get updates/reports, but that the app is administered by the tutors and Nimbus. The tutors are not employees, they are contractors. The app can be used for any service that includes booking and scheduling, other associations have used it for mentorship and advising services.

K. Vargscarr pointed out that this partnership would essentially be creating a new service, and would include charging for a UWSA service for the first time.

4) Closed Session

**Breanna moves that we enter closed session with an invitation to KV and JB
Motion carries**

- a. Executive Support Proposal – For Approval

5) Adjournment

**Breanna moves to adjourn at 3:33 p.m.
Motion carries**