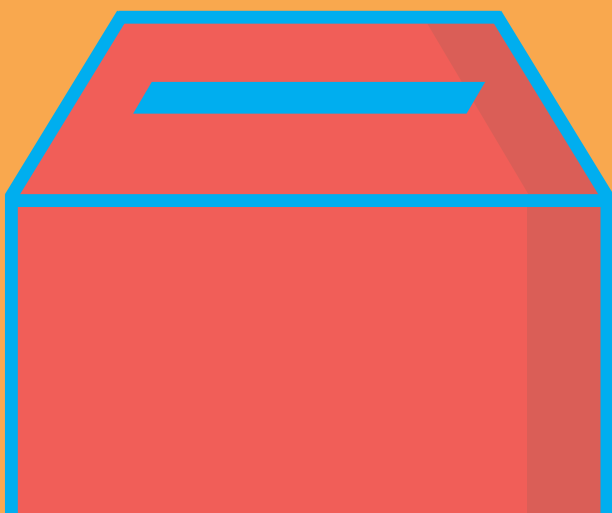
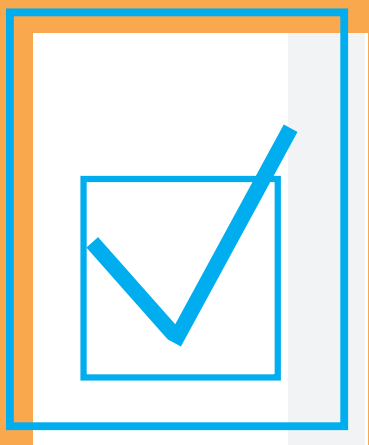


UWSA By-Elections

Candidates

Guide



CANDIDATE CALENDAR

UWSA Elections, as per Section 3 of our Policies, run on a four-week cycle.

Weeks 1 and 2: Candidate Nominations and Referendum Submissions.

Week 3: Campaigning.

Week 4: Campaigning and Voting.

Mon, Sept. 30	Tue, Oct. 1	Wed, Oct. 2	Thu, Oct. 3	Fri, Oct. 4
8 AM: Nominations open. Pick up a Nomination form at OR30, ORM03, or theuwsa.ca/elections	NOMINATIONS OPEN Complete nomination packages can be dropped off at the Chief Election Commissioner's office (ORM03) or at the UWSA Health Plan Drop Box (next to the entrance of Riddell Hall Cafeteria).			
Mon, Oct. 7	Tue, Oct. 8	Wed, Oct. 9	Thu, Oct. 10	Fri, Oct. 11
NOMINATIONS OPEN 6 PM: Nominations Close				12 PM: All-Candidates meeting at UWSA Boardroom (OR06)
Mon, Oct. 14	Tue, Oct. 15	Wed, Oct. 16	Thu, Oct. 17	Fri, Oct. 18
12:30 PM: Candidate Photo Shoot 5 PM: Candidate bios due		READING WEEK Reading Week is part of the pre-campaign period. Campaigning is prohibited.		
Mon, Oct. 21	Tue, Oct. 22	Wed, Oct. 23	Thu, Oct. 24	Fri, Oct. 25
8 AM: Campaigning begins	9 AM: Acknowledgment of Responsibility Forms due. 12:30 PM: Candidate Speeches @ The Hive			4 PM: Deadline for registration of Referendum Sides
Mon, Oct. 28	Tue, Oct. 29	Wed, Oct. 30	Thu, Oct. 31	Fri, Nov. 1
9 AM - 6 PM: Polls open	9 AM - 6 PM: Polls open	9 AM - 6 PM: Polls open Ballot count begins immediately after closing of polls.	9 AM: Preliminary Election results are announced. 12 PM: Deadline to request a ballot recount.	9 AM: Deadline for submission of complaints 4 PM: Deadline to submit campaign expenses and removal of campaign banners and posters.

UNDERSTANDING UWSA ELECTIONS

An Intro

The UWSA By-Election is when students can run for vacant positions that were not filled during the General Election. The By-Election takes place over a four-week period from September-October in the Winter Semester every year.

Election Periods

Elections are divided into three periods: nominations, campaigning and voting. Nomination Period is when students can nominate themselves as a candidate. Campaign period is when candidates campaign and encourage students to vote for them. Voting period is when students vote for their preferred candidates. Preliminary results are announced the day after the voting period and the elected leaders start their term on Nov 1.

Your Elections, Your Leaders

Student Unions and Associations represent students' voices on campus. To ensure that your student leaders represent your interests, Executives and board members are elected democratically through annual elections.

How to Run in Elections

To run, candidates need to fill out a nomination form and submit it to the Chief Elections Commissioner before the end of the nomination period. Once your nomination is verified, you will be invited to the All-Candidates meeting where you will get information about campaigning and voting!

Questions?

The Chief Elections Commissioner acts on the students' behalf, ensuring that UWSA Elections and Referenda are conducted with integrity, honesty, and transparency. Have a question about the election process?

Visit theuwsa.ca/elections or e-mail us at cec@theuwsa.ca

UWSA ELECTIONS

AVAILABLE ROLES

BOARD OF DIRECTORS

UWSA directors represent constituencies of students (such as Arts students, or LGBT* students) to UWSA committees and the Board of Directors. Directors help the union make decisions at every level, including managing finances, setting governance rules, and planning events and political campaigns. The Board of Directors meets monthly and UWSA Committees meet bi-weekly to monthly, depending on the committee.

Faculty Directors

Faculty Directors represents interests particular to students of their faculty to the UWSA Board of Directors, and works with the UWSA Executive to represent these interests to the community, university, and government. They act as liaison with relevant student groups and associations.

Education Director: The Education Director represents interest particular to Education students, and works with the UWSA Executive to represent these interest to the community, university, and government. The Education Director acts as liaison with student groups and associations relevant to Education students.

Part-Time/Mature Students' Director: The Part-Time/Mature Students' Director represents interests particular to Part-Time and/or Mature students, and works with the UWSA Executive to represent these interests to the community, university, and government.

Professional, Applied, and Continuing Education (PACE)

Director: The Pace Director represents interest particular to PACE students, and works with the UWSA Executive to represent these interest to the community, university, and government.

UWSA ELECTIONS

AVAILABLE ROLES

Community Directors

Community Directors represent interests particular to students from their community to the UWSA Board of Directors, and works with the UWSA Executive to represent these interests to the community, university, and government. They act as a liaison between students, service centres and community groups.

Community Liaison Director: The Community Liaison Director assists the UWSA Executive in building community relationships and partnerships, and implementing political campaigns relevant to the campus and downtown community. They assist UWSA student groups with charity events, liaises with the University of Winnipeg chapter of the World University Service of Canada, and volunteers with the UWSA Foodbank.

Director of Student Living: The Director of Student Living represents issues surrounding cost of living and university education, and works with the UWSA Executive to address these issues with the community, university, and government. The Director of Student Living acts as liaison between students and the University of Winnipeg Residents Association and the Department of Housing and Student Life.

Lesbian, Gay, Bisexual, Transgender, and * (LGBT*) Students' Director: The LGBT* Students' Director represent interests particular to LGBT* students, and works with the UWSA Executive to represent these interest to the community, university, and government. The LGBT* Director acts as liaison between students, the Rainbow Lounge and community groups that challenge sexuality and gender oppression.

Women and Non-Binary (WNB) Students' Director: The WNB Students' Director represents interests particular to Women, and/or Non-Binary students. They work with the UWSA Executives to represent these interest to the community, university and government. The WNB Students' Director acts as liaison between students and the Women-Trans Spectrum Centre and community groups that challenge gender oppression.

What Does a Director do?

UWSA directors attend monthly board meetings and are expected to sit on at least one committee of the board. Directors represent their constituencies and the student body by bringing forward new ideas, offering feedback on UWSA operations, holding staff and the executive accountable, and voting on business. The term begins Nov 1 and expires on April 30. Candidates can run for the same or a different position next year.

UWSA REGENTS

UWSA Regents represent all UW students to the University of Winnipeg Board of Regents. The Board of Regents rules on financial matters, big-picture goals, and the strategic development of the university. The Board of Regents is the highest governing authority of the university. The Board of Regents and Regent Committees meet bi-monthly.

Want to know who's on the board right now and what happens at board meetings?

**Check out our website at
theuwsa.ca/board-of-directors**

UWSA ELECTIONS NOMINATIONS



Nominate Yourself!

Nominations Open: 8 AM | Monday, September 30

Nominations Close: 6 PM | Thursday, October 10

Do I Qualify?

Any student enrolled in at least three credit hours during the current academic year is a member of this UWSA and is qualified to run as a director of the board. Candidates for election:

- Must be at least 18 years old.
- Must be a student of the University of Winnipeg.
- Cannot hold the status of bankrupt.

Why should I run?

Joining the UWSA Board of Directors is a great way to get involved in current affairs! You'll learn about issues at the university and in the community, and will help guide the association's response to those issues. You'll get experience sitting on a not-for-profit board, connect with other students, and take leadership on projects that are important to you.

How do I nominate myself?

Pick up a nomination package online, at the UWSA General Office (0R30), or at the CEC office (0RM03). You'll need to collect at least 20 signatures of students pledging to nominate you. You'll also want to assign a scrutineer. Scrutineers are like your partner in a campaign, they can attend meetings on your behalf and oversee the ballot count. Turn in your nomination package before 6 p.m. on Thursday, October 10. Drop off information will be listed in the nomination package.

What are co-directorships?

If the workload seems like it might be too much, consider running as co-directors. Co-directors split the duties, vote, and honorarium of one director position. Contact the CEC to find out more!

How do I know that my nomination is valid?

At 12:30 p.m. on Friday, October 11, all verified nominations will be announced. Anyone who is nominated is strongly encouraged to attend this meeting. You'll meet other candidates and get important information about campaigning, budgeting, and voting!

UWSA ELECTIONS

CAMPAIGNING

October 21 - October 25



Candidate Speeches
Tuesday, Oct 22 | 12.30 PM | The Hive

What is a campaign?

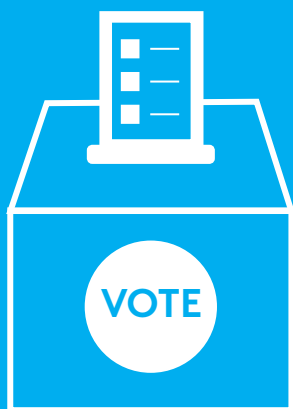
A campaign is a series of actions done by or on behalf of a candidate to gain support for the vote. The CEC will inform candidates of the guidelines and rules of campaigning during the All-Candidates Meeting on the day after nominations close.

How to build a campaign

- 1** Identify your audience. Each position has a slightly different audience (arts students, LGBT+ students, the whole student body, etc). Keep in mind that although many positions represent specific communities, all voters are able to cast votes for all positions.
- 2** Identify the priorities of your audience and build a platform that meets those priorities. For example, arts students might have different priorities than science students. LGBT+ students might have a set of priorities that are consistent regardless of faculty, or might have priorities based on where they spend time on campus.
- 3** Think critically about the issues and how you'll engage with them — this will become your platform!
- 4** Create campaign materials that communicate your platform clearly and concisely. You have a budget provided by the UWSA to cover the cost of your campaign materials.
- 5** Talk to students, distribute your campaign materials, and remind people to vote! Some candidates choose to do classroom speeches—if you do, make sure you get permission from the professor beforehand! All candidates will have the opportunity to give a speech during the Candidate Speeches at The Hive.

UWSA ELECTIONS

VOTING



October 28 - October 30

Preliminary Results on October 31

Who can vote?

Anyone enrolled as a student (full-time or part-time) can vote in the elections. Remember to bring your student card with you when you hit the polls! (A government issued photo ID, along with your student number, works too!)

Where and when do I vote?

2019 UWSA By-Elections will be conducted by paper ballot on October 28, 29, and 30. You'll find polling stations in Riddell, Richardson, and Buhler between 9 a.m. and 6 p.m. on all three days of voting. A pop-up station will also visit different buildings over the voting period. Check theuwsa.ca/elections for a full list of poll locations.

2019 By-Elections Voting Locations

Riddell Hall | October 28-30 | 9 AM - 6 PM

Richardson Centre | October 28-30 | 9 AM - 6 PM

Buhler Centre | October 28-30 | 9 AM - 6 PM

Wii Chiiwaakanak Centre | October 29 | 12-4 PM

Merchant's Corner | October 30 | 12-4 PM

Check theuwsa.ca/elections for details about the pop-up voting station!

What happens next?

The ballot count begins immediately after voting ends at 6 PM on October 30. Preliminary results are announced via e-mail to the candidates and the UWSA Board, and at theuwsa.ca on October 31.

The results are ratified during the next UWSA Board meeting and declared official. Candidates must submit campaign expenses and remove all campaign banners and posters on campus by 4 PM on November 1.

The newly elected Board members start their term on November 1, 2019.

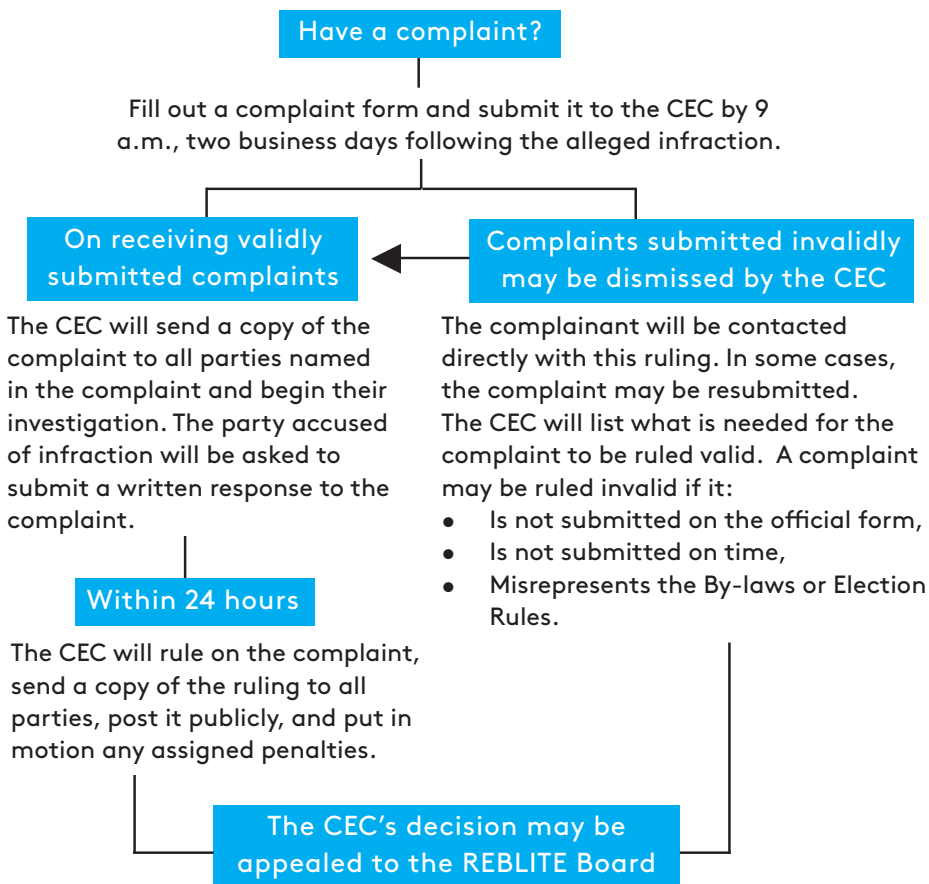
Complaints and ballot recount

All complaints and requests are submitted to the CEC. If a candidate wants to request a ballot recount, they must do so by 12 PM on October 31. The deadline for a complaint is 9 AM on November 1.

UWSA ELECTIONS

COMPLAINTS

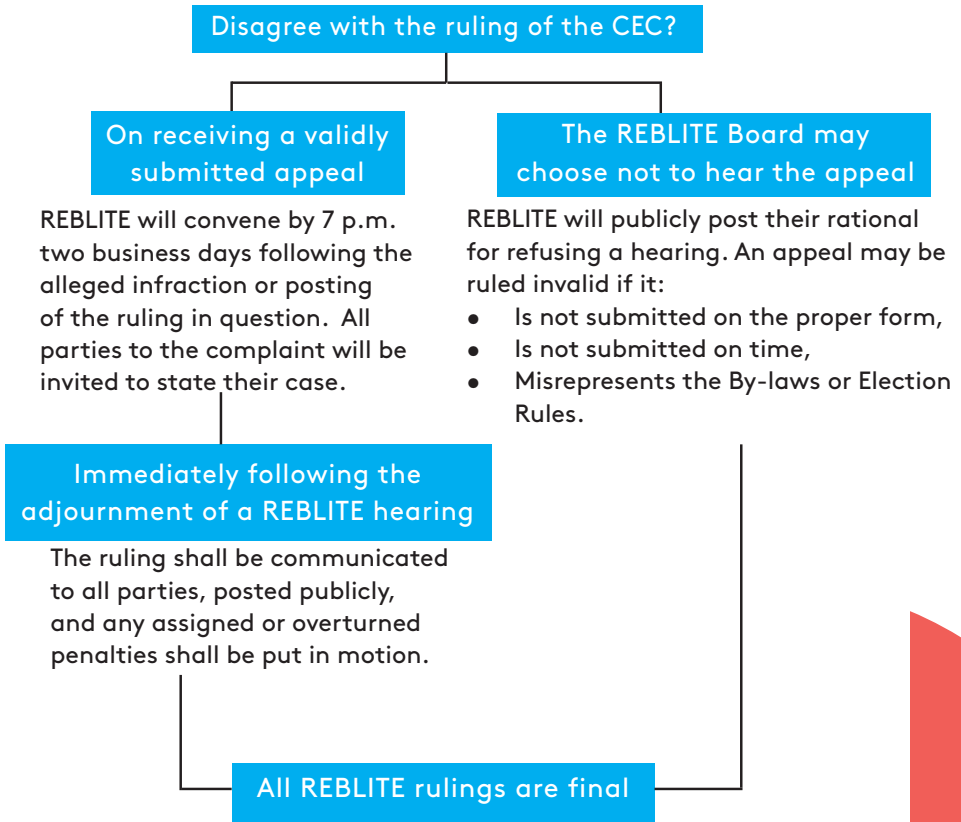
The Chief Elections Commissioner is responsible for ensuring a fair and unbiased election, and managing all complaints, disputes, and violations of the By-Laws. Any member of the association can file a complaint against a campaign. Complaints against a campaign must be submitted in writing directly to the CEC at cec@theuwsa.ca.



UWSA ELECTIONS

APPEALS

The REBLITE Board is the check and balance for the CEC. Complaints against an action or decision of the CEC are appeals and can be submitted to the Chair of REBLITE at chair@theuwsa.ca. Any member of the association can file a complaint against the CEC but only those party to the original complaint can appeal a ruling of the CEC.



This document is not a stand in for the UWSA By-laws. All Candidates for Election are expected to familiarize themselves with the By-laws. This info sheet is not a governing document of the UWSA and may not be referenced in any election complaint or appeal.

Contact

Chief Elections Commissioner

Jamileh Naso

cec@theuwsa.ca

Office: 0RM03

Mezzanine level

Bulman Student Centre

OR

Check theuwsa.ca/elections for
current office hours

