



# EMPLOYMENT OPPORTUNITY

## Event Staff

**PART-TIME POSITION BEGINNING August 20, 2018**

**WAGE \$14.43 PER HOUR**

**5-15 hours PER WEEK**

**This position is unionized with the Manitoba Government Employees' Union Local 433**

### Responsibilities/Duties

- Provide excellent customer service to students and individuals attending events
- Room or space setup and configuration, lift and move large items
- Provide the Events Coordinator with suggestions on how to improve event flow and success
- Assist with event promotion
- Serve as ambassador of UWSA
- Act as steward of UWSA spaces, keeping spaces clean and organized
- Take beverage and/or food orders, prepare and serve beverages and food items
- Licensed beverage service and cash handling
- Maintain a clean working environment
- Clean, stock, and restock beverage and/or food service areas
- Maintain sanitation, health, and safety standards in work areas
- Other duties as assigned

### Required Qualifications

- Comfortable lifting and moving large items, to a minimum of 50lbs
- Basic knowledge of audio/visual media equipment
- **Available for orientation and training on August 22<sup>nd</sup> and 23<sup>rd</sup>**
- **Available September 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup>, and 7<sup>th</sup>**

### Preferred Qualifications

- Knowledge of the UWSA, related events, and the University of Winnipeg campus
- Experience in Winnipeg arts and music scene
- Experience operating cash boxes and money handling
- Excellent communication skills and positive attitude
- Reliable and flexible: able to work long shifts in a dynamic environment, and work events based on event scheduling
- Bartending experience, and Serving It Safe
- Food Handler Certificate

**Apply online: <http://theuwsa.ca/opportunities/job-application-form>**

Accessibility accommodations will be made upon request.

Internal applicants will be given priority.

BIPOC applicants will be given priority.

**DEADLINE FOR APPLICATIONS: August 17<sup>th</sup>, 2018**