

## General By-law Edits

This package consists of general edits made to the UWSA General By-law package. These edits account for grammar and spelling errors, job and service reclassifications, the elimination of services and positions, and changes in membership communication strategies. There is little fundamental change to intent and meaning of clauses resulting from these edits, and what changes exist reflect current practice. The clauses which change intent and meaning are highlighted in yellow.

### By-Law 2: Definitions

#### 2.09 Daycare Director

“means the Daycare Manager *and* Administrator...”

Added “and” to clarify meaning.

#### 2.14 General *Manager*

“Means the General *Manager*...”

Changed “Coordinator” to “Manager” to account for job reclassification.

#### 2.25 *General Office*

“Until changed in accordance with the Act, the *General Office*...”

Changed “Registered” to “General” to account for the language used in the rest of the document.

Deleted the following definitions, as these terms no longer appear in the by-laws:

2.12 Employment Standards

2.16 Health Plan Coordinator

2.17 Labour Board

2.18 MELCC

2.20 MCCA

### By-Law 3: Membership

#### 3.05.ii Notification to Membership

“Posting notifications following UWSA *Operational* Policy 4.2...”

Changed “Poster” to “Operational” to identify the manual in which the policy can be found, rather than the title of the policy, and to create clarity in the clause.

### By-Law 4: Election of Directors

#### 4.03.iv Filling Vacancies

Added a comma to correct the grammatical error.

#### 4.04.ii Vacation of Office

Removed pluralization to correct the grammatical error.

#### 4.05.iii.c Recall of Directors

Added a comma to correct the grammatical error.

#### 4.06.v.d Qualifications of Directors for Election and Holding Office

Un-capitalized “international”.

#### 4.06.v.h Qualifications of Directors for Election and Holding Office

“*The Business and Economics Director* shall be a student enrolled in the Business and Economics Program”

Removed “Bachelor of” as no such program exists.

### By-Law 6: The Board of Directors and the Duties of Directors

#### 6.01.i Duties of All Directors

“All Directors, prior to their assumption of office, must sign and return to the Chair of the Board of Directors, or the UWSA General *Manager*...”

Changed “Coordinator” to “Manager” to account for job reclassification.

#### 6.01.iii Duties of All Directors

“All Directors will attend the scheduled Board of Directors orientation organized by the Executive Directors *in concert with the UWSA General Manager and UWSA staff.*”

Changed “and the Secretary of the Board of Directors” to “in concert with the UWSA General Manager and UWSA staff” to account for a more realistic practice. The Secretary of the Board of Directors is not likely to be hired until the Board has already met several times, and a timely orientation is key to the success of the board. Additionally, the General Manager and UWSA staff are more thoroughly familiar with the by-laws and policies of the organization, and are best equipped to help new directors understand the central role and function of the UWSA, and their individual duties and privileges.

#### 6.06 Duties of the Vice President Student Affairs

Moved a paragraph break to amend the grammatical error.

#### 6.07 Duties of the Vice President Internal Affairs

“The Vice President Internal Affairs shall *assist the Social Sustainability Coordinator in...*”

Changed “be responsible for” to “assist the Social Sustainability Coordinator in” to account for the new duties assigned to the Social Sustainability Coordinator under their job reclassification.

#### 6.08.ii Duties of the Chair of the Board of Directors

Removed the “s” from “presides” to correct the grammatical error.

**6.12.iii Duties of the Part-Time/Mature Students’ Directors**

Eliminated the clause: “The Part-Time/Mature Students’ Director shall act as liaison with the Part-time/Mature Students’ Centre.” As this student service centre is no longer operational.

**6.13.iii Duties of the International Students’ Director**

“The International Students’ Director shall assist... *hosted by international student groups or that* the UWSA sponsors...”

Changed “that the International Resource Centre” to “hosted by international student groups or that” as this student service centre is no longer operational.

**6.13.v**

“The International Students’ Director shall act as liaison with all international student groups on campus”

Removed “the International Resource Centre” as this student service centre is no longer operational and un-capitalized “International” to amend the grammatical error.

**6.14.iii Duties of the Community Liaison Director**

“The Community Liaison Director shall assist the Vice President Internal affairs *and the Social Sustainability Coordinator...*”

Added “and the Social Sustainability Coordinator to account for the new duties assigned to the Social Sustainability Coordinator under their job reclassification.

**6.17.iii Duties of the Status of Women Director**

“The Status of Women Director shall liaise with the UWSA Women-*Trans Spectrum* Centre.”

Changed “Women’s Centre” to “Women-Trans Spectrum Centre” to account for the reclassification of the student service centre.

**6.17.iv Duties of the Status of Women Director**

Changed the gendered pronoun “she” to the gender inclusive “they”.

**6.17.vi Duties of the Status of Women Director**

“The Status of Women Director shall be a member of the UWSA Women-*Trans Spectrum* Centre Collective.”

Changed “University of Winnipeg” to “UWSA” as we fund and operate the service centre, not the University. Changed “Women’s Centre” to “Women-Trans Spectrum Centre” to account for the reclassification of the student service centre.

### **7.01.09.ii Notification to Membership of Employment**

Replaced: “No less than one Public Service Announcement containing the information is sent to *The Uniter*, WCCRS/CKUW.” with: “The posting is shared on the UWSA website with links to the posting shared via all UWSA social media including, but not limited to, Facebook, Twitter, and Instagram.” To account for changes in technology and information systems, and to account for the fact that the UWSA has no control over what *The Uniter* and CKUW chose to publish or broadcast.

### **7.08.01.iii Executive Committee, Mandate Authority and Jurisdiction**

“The Executive Committee shall act as Management on behalf of the Board of Directors, and may designate the four (4) Executive Directors, *the General Manager...*”

Changed “collectives” to “the General Manager” to account for staff relations changes enforced by the reclassification of the General Manager position and the unionization of part-time staff.

### **7.11.i Campaigns and External Relations Committee (CERC)**

“The committee shall be comprised of... *The Manager of Special Projects and Strategic Initiatives...*”

Changed “The Outreach and Special Projects Coordinator” to “The Manager of Special Projects and Strategic Initiatives” to account for job reclassification. Removed “and the (2) UWSA Campaigners” to account for the elimination of these positions.

## **By-Law 11: Policy**

### **11.02 Creation and Amendment of Policy**

Added apostrophe to “days” to amend grammatical error.  
“Notice of any changes in any UWSA Policy shall be published *on the UWSA website and any relevant social media platform.*”

Changed “in the daily publication of the UWSA” to “on the UWSA website and any relevant social media platform” to account for changes in technology and information systems.