

University of Winnipeg Students' Association (UWSA)
2017 GENERAL ELECTION NOMINATION FORM

Print legibly in ink, and state given, legal names in full. Detach pages 1, 2 and 7, and affix copy of unofficial transcript to the Nomination form upon submission. Keep remaining pages for your personal reference.

PART I – Nominators

We the undersigned, Members of the University of Winnipeg Students' Association (UWSA), hereby nominate _____, a student/ group in good standing at the University of Winnipeg, as a candidate/ referendum committee for _____ in the 2017 UWSA General Election. None of us has nominated another candidate/ committee for the same position/ referendum question in the General Election.

	Full Name	Signature	Student Number
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Scrutineers

- Each candidate must name **TWO (2)** current University of Winnipeg students to act as scrutineers.
- A scrutineer acts as a candidate's representative in his or her absence, and usually assists the candidate with campaigning during the designated campaign period (**February 27th – March 8th**).
- No Scrutineer and no candidate may campaign outside this period. Candidates should select scrutineers who are reliable and who have flexible (and different) timetables.
- A scrutineer may not also be a candidate.
- Scrutineers are encouraged, but not required, to attend the All-Candidates meeting on **February 17th, 2017 @ 12:30**, either with or on behalf of the candidate.
- At least one (1) scrutineer is strongly encouraged to oversee the tabulation of votes, which will occur on **March 8th, 2017 @ 7 pm**.
- **NOTE:** If, for whatever reason, a candidate fails to ensure a scrutineer is present during tabulation, the candidate automatically forfeits the right to request a recount.
- **NOTE:** Nomination forms which lack two (2) scrutineers will be considered invalid and rejected.

Scrutineer 1

Full Name: _____

Student Number: _____

Telephone Number: _____

Email: _____

Scrutineer 2

Full Name: _____

Student Number: _____

Telephone Number: _____

Email: _____

PART II – NOMINEE

Nature of Positions:

- Election to a position within the UWSA results in tremendous responsibility to students, to other officers, and to the university community in general.
- Duties and responsibilities of directors can be found in the UWSA By-Laws, and may be obtained from the UWSA General Office (Bulman Student Centre, rm. 0R30) or can be found online at www.theuwsa.ca/bylawsandpolicy/ .
- Some positions carry requirements outlined in By-Law 4.06 (Executive positions, Education Director, etc.)
- All candidates must be “students in good standing” of the University of Winnipeg. Directors receive an honorarium as per UWSA By-Laws.
- Term of office is from May 1, 2017 – April 30, 2018.
- Positions up for election are listed below:
 - President
 - Vice President External Affairs
 - Vice President Student Affairs
 - Vice President Internal Affairs
 - Education Director
 - Science Director
 - Arts Director
 - Part-time/ Mature Students’ Director
 - International Students’ Director
 - Community Liaison Director
 - Recreation and Athletics Director
 - Status of Women Director
 - Environmental Ethics Director
 - Lesbian, Gay, Bisexual, Transgender and * Students’ Director
 - Accessibility Director
 - Director of Student Living
 - Business and Economics Director
 - Graduate Student Director
 - Board of Regents Student Representative – 1 position
 - Senate Student Representative – 3 positions
 - **NOTE:** Board of Regents and Senate student representatives act the same as non-Executive positions, and are awarded the same privileges. Students running for these positions must have successfully completed one half (1/2) course, three (3) credit hours during the term of their office to remain eligible for these positions.

Transcripts

- To confirm the status and standing of candidates, and eligibility for certain positions, a current University of Winnipeg transcript (including name, student number, courses and marks) **MUST** accompany the nomination form.
- A computer print-out accessible through Web Advisor is accessible.

All-Candidates Meeting

- There will be one (1) All-Candidates meeting held **Friday, February 17, 2017 @ 12:30** in the **UWSA Boardroom**, in the Bulman Student Center, with the possibility of a second meeting should the need arise.
- **NOTE:** All-Candidates meetings are important information sessions. Although they are not required, and candidates will not be penalized if they choose not to attend, attendance is strongly encouraged. Candidates unavailable to attend those meetings may choose to send a scrutineer on their behalf to collect information. Candidates are responsible for any information disseminated at these meetings.

Campaign Expenditures

- Each candidate running for an Executive Directorship may spend **no more than \$200.00** on materials and professional services, whether purchased or donated.
- Candidates running for a contested non-executive directorship may spend **no more than \$100.00** on materials and professional services, whether purchased or donated.
- Candidates running for an uncontested non-executive position may spend **no more than \$50.00** on materials and professional services, whether purchased or donated.
- **Under no circumstances may these limits be exceeded!**
- All such materials and services (again, whether purchased or donated) must be itemized on the **Expenditure Claim Form** (handed out at the All-Candidates meeting), which must be submitted to the CEC before **4 pm on Friday, March 10, 2017**.
- Each eligible candidate will be reimbursed by the UWSA for the amount claimed minus the value of any donations of cash, materials, or professional services.
- **NOTE:** Any candidate who makes a late claim will not be reimbursed.
- **NOTE:** Any candidate who makes a fraudulent claim will be disqualified.
- Any questions about campaign expenditures should be directed to the CEC.

Campaigning Regulations in Brief

- ALL CAMPAIGN MATERIALS MUST BE APPROVED BY THE CEC
- Campaigning may only take place during the designated period **8 am February 27th, 2017 – 6 pm March 8th, 2017**. **NO** campaign material, posters included may be affixed before **prior** to this time.

- It is expected that candidates will compete honestly on the bases of merit, and will not violate the rules of courtesy or common sense.
- Candidates **will not** be permitted to use *The Uiter, Stylus*, CKUW radio, or any other on-campus media to publicise their campaigns or to promote themselves as a candidate. This does not include media opportunities, arranged by the CEC in conjunctions with the media outlet, provided to all candidates; these opportunities will be outlined at the All-Candidates meeting **Friday February 17, 2017 @ 12:30**.
- Posters and banners must be stamped at the Info Booth (First floor Centennial Hall).
- Additionally, no material may be affixed until candidate status has been confirmed by the CEC to the candidate or their designated representative. This confirmation will occur at the All-Candidates meeting **Friday February 17th, 2017 @ NOON**.

Candidate Write-Up

- Candidates will be expected to complete a 100-250-word paragraph including basic biographical and platform information.
- Candidates must submit an appropriate photograph of themselves, which will be published on the UWSA website and in *The Uiter*.
- Candidate write-ups and photos must be submitted to the CEC via email by **4pm Monday February 20, 2017**.

Election Speeches/Debates

- Provisions will be made for at least one speech or debate opportunity for each candidate during the campaigning period.
- The speeches will take place at 12:30 pm during Week 3 of the campaign. The Speeches should be no more than 5 minutes. **THE SPEECH LENGTH GUIDELINES ARE TENTATIVE** – more information will be given at the All Candidates Meeting.

Co-Directorships

- Any student who wants to share the responsibilities and voting privileges of a directorship with a fellow student may run as a 'co-director' with that student.
- The two (2) students should submit one nomination form together containing both of their names.
- The two students will be treated as a single candidate, and their names will appear together as a single choice on the ballot for their desired position.
- **NOTE:** Each of the two students must fulfill all requirements of the position, and each must submit a transcript with their nomination. It should be attached to this form (along with pages 1, 2 and 7).

Complaints & Appeals

- Complaints may be made during the Election and Referenda Cycle, as per the By-Laws, to the CEC who will make a ruling based on evidence, investigations, and hearings.
- Complaints shall be written and the CECs ruling will be publicly posted on campus and at theuwsa.ca.
- Complaints that are found to be invalid will have an explanation for this ruling included, and the complainant may revise and resubmit or appeal to the REBLITE Board.

REBLITE Board

- The REBLITE Board shall make final ruling on appeals. These rulings will be posted on campus and at theuwsa.ca.
- Perceived conflicts of interest may be noted at any point during the campaign, and up to the point of the beginning of an appeal hearing.

Updates

- Any important changes to or elaborations on the Election process will be posted on the window outside the CECs door as soon as they are known.
- Candidates are thus strongly encouraged to/should check this area regularly.
- The CEC will also provide this information to candidates by e-mail and/or telephone.

Withdrawals

- A candidate who wishes to withdraw from the elections must inform the CEC in writing.
- The withdrawal letter must be written and signed by the candidate, and must be submitted by the candidate to the CEC in person.
- Once a candidate's withdrawal has been confirmed, they will be responsible for removing all campaign material immediately.

CEC

- The Chief Elections Commissioner is **Hollie Swart**.
- Any questions or other communications are to be directed to the CEC by email @ cec@theuwsa.ca or in person @ room **OR03** during office hours (listed on the UWSA website).
- The CEC is impartial and responsible for the integrity of the election process. She is to be informed of any discrepancies (missing posters, for example) or any breach of regulations.
- Major decisions, including the consideration of grievances, will be made by the CEC. The decisions of the CEC, unless formally appealed to the REBLITE Board, are final.
- The rulings of the REBLITE Board are final.

I, _____, have considered the text of this form in full, and consent to this nomination. I certify that I am aware of the eligibility requirements for nomination, of the regulations regarding elections, and the duties of the office to which I seek election. I agree to respect the requirements and regulations and, should I be elected, pledge to accept the responsibility of the office.

Signature of Candidate (Required)

Date (Required)

Email Address (Required)

Phone Number (Required)

DETACH PAGES 1, 2 AND 7 FROM THIS PACKAGE AND AFFIX A COPY OF YOUR MOST RECENT TRANSCRIPT TO YOUR APPLICATION.

SUBMIT PAGES 1, 2 AND 7, ALONG WITH YOUR TRANSCRIPT TO THE CEC OFFICE (ORM03) BEFORE 6 PM THURSDAY FEBRUARY 16, 2017.

CEC office hours are as follows:

Monday: 11:30am - 1:15pm
Tuesday: 11:30am - 3:30 pm
Wednesday: 11:30am - 3:30 pm
Thursday: 11:30am - 6:00 pm
Friday: 11:30am - 3:30 pm

***If you wish to drop off your nomination form outside of these hours please deposit it in the UWSA health plan box (on the east side of the Riddell Atrium).**